Measuring Faculty Productivity: Towards a Unified Methodology at the Departmental Level

by

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Abstract

A disproportionate number of departmental and faculty productivity indices in higher education rely solely on research. Productivity in other areas of faculty workload areas, like teaching and institutional and community service are either measured separately or ignored all together. This dissertation proposes a unified methodology to calculate higher education departmental productivity inclusive of the three primary areas of faculty responsibility: teaching, research, and service. This information better informs higher education administrators and department heads and helps to focus decision making in resource allocation by providing adequate benchmarking against peer and aspirant institutions while accounting for institutional mission.

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CHAPTER 1. INTRODUCTION

"The call for effectiveness ... will be perceived by many in the university as the best current definition of evil," declared Clark Kerr, first Chancellor of the University of California, Berkeley. He then noted that higher education institutions cannot "escape the imperative of more effective use of resources" (Cohen & Kisker, 2010, p. 497). Groccia and Miller (2005) quote Tierney, "The word [productivity] itself is unsettling to many in the academic community, akin a dirty word or taboo subject" (p. xix). Departmental and faculty productivity are not immune. A full measure of derision for a concept lies in the number of jokes. A current one being, "there is a new P-word that has replaced Parking as the central campus evil. Its name is productivity" (Townsend & Rosser, 2007, p. 7). The attempt to measure faculty productivity at the departmental level and make improvements, i.e., assessment-for departmental management purposes is held in even more derision. "I have never met a faculty member who was excited about assessment, although rumor has it they exist" (Wehlburg, 2008, p. 39). The derision has reached such levels that the stages through which an institution cycles when dealing with assessment have been likened to the psychological steps, pioneered by Elizabeth Kübler-Ross, through which one cycles when dealing with death and dying. This observation elicits many knowing chuckles from faculty and administrators:

- 1. Denial "It's a fad. If I ignore it, it will go away."
- 2. Acceptance "Okay, I guess we have to do it."

- Resistance "I feel threatened. My department feels threatened. My campus feels
 threatened. Can I subvert it by not participating in the process or in some other
 way?"
- 4. Understanding "Maybe we can learn something useful. Can we use what we've already been doing?"
- 5. Campaign "We have a plan. Maybe it's not perfect, but let's get moving!"
- 6. Collaboration "We have a plan with long range objectives that are clearly defined and based on our experience with assessment. We believe it works." (Wehlburg, 2008, p. 40)

University faculty see their duty as tri-fold: teaching, conducting research, and service to the institutional and community (Middaugh 2001). The measure of success lies in the quality aspect of that work, which is notoriously difficult to objectively measure. So, it is no surprise that in a higher education setting, productivity has a negative connotation. Further, tackling the subject of faculty productivity is akin to the touch of the third rail, a potential career-ending action in academic administration where successful political management of the collaborative decision making process is key to advancement. No one likes to talk about it, much less base a research agenda on such a politically charged topic. So it is no wonder that there is a dearth of academic literature on the subject (Groccia & Miller, 1998). Yet state (and now the federal) legislatures continue to demand measurability of institutional productivity, transparency on expenditures and the translation of those expenditures into tangible outcomes. This pressure is particularly acute in times of economic downturn. At these times, it is critical that politicians show their constituencies that taxpayer money has been and is being well spent. Due to the lack

of quality metrics to easily, succinctly, and clearly communicate productivity at the departmental and institutional level, education makes an easy target.

Historical Background

The large-scale shift away from the concept of faculty duties as a sole teaching activity can be traced back to eighteenth century Prussia. During this period, public confidence in universities critically eroded. This widespread public questioning of universities' educational relevance for society required a reactionary evolution in pedagogy for the university system to survive. *Wissenschaftsideologie* was developed by a group of German intellectuals of the time (i.e., Wilhelm von Humboldt, Johann Gottlieb Fichte) to improve educational productivity of its students and by extension, the reputation of the universities. Thus, interest in gauging faculty productivity was born (Turner, 1973, p. 247–253; Watson, 2011, p. 226–237).

Wissenschaftsideologie's main innovation was the introduction of the research imperative to higher education as a way to ensure faculty remain up-to-date on current evolutions in their respective disciplines and be required to contribute to further evolution. This new ideology viewed teaching and research as an inseparable "unity" (Turner, 1973, p. 247–248). Although the idea was revolutionary at the time, it was largely successful in reforming the Prussian educational system and was instrumental in propelling Prussian universities into leading intellectual centers in 1800s. The requisite research imperative for top colleges and universities still reverberates today in the structure and incentives of not only the modern U.S. higher education system, but worldwide.

When the scientific method began to flourish in the United States (perhaps in response to Darwin's *Origin of the Species* in 1859), the more intellectually curious U.S. students began to travel to Germany to study these new approaches to scholarship, bringing back with them an

interest in the German model to education and scholarship (Heydinger & Simsek, 1992, p. 16). Influential names in US higher education at the time also had traveled to Germany and brought back the same persuasive ideas that underpinned *Wissenschaftsideologie*. George Ticknor (Dartmouth), Daniel Gilman (John's Hopkins), Andrew White (Cornell), Charles Eliot (Harvard), Theodore Woolsey (Yale), and G. Stanley Hall (Clark) are all examples of Americans influenced by German universities who were instrumental in converting US colleges to universities along the German model in order to improve education in the United States (Cohen & Kisker, 2010, p. 111–112). This interest pressured the faculty of clergy-dominated model of U.S. instruction of the time and its associated concept that teaching (Christianity) as the sole measure of faculty productivity.

The agricultural and industrial revolution further cemented the idea that research was critical to faculty duties and added the additional aspect of practical application of theoretical concepts, i.e. service and outreach activities. With a dawning comprehension of the importance of the need to compete internationally in food production as key to national strength and independence, the U.S. Congress enacted the Morrill Act of 1862. The Act created land grant institutions of higher education in the United States whose missions were now not only tied to teaching, but also the practical application of those teaching concepts and a service component to the local community to teach those applied concepts to the local farming community. This expanded the idea of what faculty should be producing from a life devoted to teaching Christian dogma (as in the clergy model) to a combined teaching and research institution (as under the Prussian model) began to include a service component designed to bolster community economies (Cohen & Kisker, 2010, p. 111–112; Heydinger & Simsek, 1992, p. 16; Shin, Toutkoutshian, & Teichler, 2011, p. 123–125).

Interest in defining and quantifying faculty productivity in the US has been around at least since the early 1900s in the United States. The topic appeared in 1910 with the Carnegie Foundation's initial report on medical schools, commonly referred to as the Flexner report. This report is widely recognized as the first US (and perhaps worldwide) attempt "to measure the efficiency and productivity of educational institutions in a manner similar to that of industrial factories" (Massy, Sullivan, & Mackie, 2013, p. 9). The excesses of the Mass Higher Education Era (1945–1970) and the G.I. Bill shifted the definition of productivity to "passing more students through to graduation" (Cohen & Kisker, 2010, p. 306). Then the economic problems of the 1970s began pre-occupying public and political attention in the United States when interest in faculty productivity exploded.

Figure 1 shows the number of times the terms "faculty productivity", "departmental productivity", and "academic productivity" shows up in print as a percentage of all two-word (bigram) phrases in Google's online book collection that are written in English and published in the United States. Google's attempt to digitally scan all known books and more information on its book collection (and the ensuing copyright controversy) and cooperation with libraries can be found on the Google Books website "about" tab.

Google books Ngram Viewer



Figure 1. Frequency of "Faculty Productivity" in Published Books, 1900–2008

The number of times "faculty productivity" appears increases dramatically in the 1970s. Indeed the graph shows interest in faculty productivity to fluctuate in apparent positive correlation with economic hardship. The appearance of the phrase "faculty productivity" show an increase in books in 1930s and then largely disappear—only to reappear in the 1970s, when the dual occurrence of inflation and stagnant growth (stagflation) renewed interest in accountability.

Due to the "third rail" type concerns about tackling faculty productivity inside institutions of higher education, outside consultants were brought in to salve public and political demands for accountability. Businesses picked up where faculty feared to tread. Application of business principles to state institutions of higher education in the United States became a favorite revenue

source for consultants during this time, spawning an increase of interest into methods of quantifying academic productivity by outside consulting firms (Cohen & Krisker, 2010, p. 495-498). Interest in the topic reached a peak in 1996 and began to fall off again in 2000 as can been seen in Figure 1. Unfortunately the data ends in 2008, although past experience and anecdotal evidence suggest that renewed interest in educational accountability and faculty productivity would have increased as a result of the 2008 crisis. Indeed the initiative led by the Obama administration in 2011 lends credence to this pattern. See White House document "Bringing Transparency to College Costs."

What few modern *academic* attempts to measure faculty productivity there are, have focused primarily on research productivity as the sole proxy for overall productivity (Baird, 1986; Creswell, 1985) at the expense of other important faculty activities like teaching and service. (It must be noted that classroom hours and student contact hours have been also widely used as a "crude index of gross productivity according to Cohen & Kisker, 2010, p. 358).

More recently Jorge Hirsch's H-index (2005) improved on the methodology by introducing a quality dimension of research. While this improvement is useful, it does not address the fact that most of the solutions and research into quantitative measures of faculty productivity at the worst ignore the teaching and service aspects completely, at the least calculate individual indices for two of the three aspects, much less all three aspects, leaving the administrator without guidance on how to evaluate both indices in tandem. (See Cohen and Kisker, 2010, p. 359–360, for an enlightening explanation as to why this is so.)

Time and time again surveys of faculty workload allocation show that faculty at institutions with differing missions allocate their time differently (Jordan, 1994; Blackburn, Bieber, Lawrence, & Trautvetter, 1991; Serpe, Large, Brown-Large, Newton, Kilpatrick, &

Mason, 2002). Not one quantitative method to date has attempted to combine measurement of all three faculty responsibilities into a properly weighted, single, easily understandable index.

Statement of the Problem

Lack of academic research into comparable productivity indices is the main problem. Cohen and Kisker (2010, p. 359–360) neatly summarize the reason for lack by identifying the stumbling blocks to the construction of comparable productivity indices:

Productivity indices simply conflict with too many variables. Within the same department some instructors work harder at classroom teaching, whereas others are highly entrepreneurial, bringing in grants for research or student support. One professor may turn out a half-dozen short papers a year, whereas another takes five years to complete a book. Some spend many hours counseling students, whereas others find the activity not worth the time they could better devote to preparing a distance education program. Add to all that the differences among academic departments or disciplines in the same institution, and the differences among institutions in the same higher education system and it is easy to conclude that neither the faculty as a whole nor any enlightened administrators would accept an index of productivity applied indiscriminately across the board.

Yet, accountability is essential. To make rational decisions on resource allocation, one must have good data and reliable metrics on which to base decisions. Education is no different in this regard. Measurement of faculty productivity is important. The unique nature of education presents challenges to quantifying and comparing faculty productivity, and these challenges will be discussed in detail in the coming chapters. However, those challenges do not negate the fact that having good metrics on which to base decisions is critical to the successful allocation of

resources and management of any institution of higher education. Legislators and the public deserve transparent accountability for the taxes they pay to support education. Groccia and Miller (1998) make the valid point that "...for some institutions, survival may depend on developing a reasoned approach to increasing productivity" (p. 2).

The recent emphasis on continuous assessment methods and assessment's rise in importance in the departmental and institutional management process, reflects a passing of the burden of proof for transparency and accountability from the institution at the macro level to the program level, placing the burden of proof on individual departments. A unified index would be a welcome tool to add to the departmental toolbox as evidence of performance measurement and attempts at continuous improvement. Groccia and Miller (2005) and many others argue that the "ongoing assessment of productivity and quality gains is essential for making rational and productive decisions about program continuation" (p. xx). Failure of academics to contribute to this discussion out of fear, derision or other motivation results in a missed opportunity to shape the discussion around which faculty themselves will be ultimately judged.

Why a New Index is Important

Individual indices exist mostly to measure faculty and departmental research productivity. (See Appendix C for a list of over 40 H-index variants and an explanation of their uses). Measurement of teaching productivity has traditionally been limited to classroom evaluations or classroom hours taught (Hattie & Marsh, 2002; Middaugh, 2001). Not only does a measurement of service hour productivity not exist, even data on the subject is difficult to obtain. The problem is not one of lack of productivity measures at the departmental level, but one of too many and lack of a way to intellectually combine three measures into a single quantifiable index that is easily comparable across universities and departments.

Absence of an index unifying productivity into a single measure across these three dimensions results in a less information and methodological bias as administrators try to weigh the three dimensions in some sort of internal, subjective mental calculus, obscured from outside and objective reasoning; which creates problems for administrators and faculty alike (Heydinger & Simsek, 1992; Mezrich & Nagy, 2007). Decision-making and resource allocation are impaired due to varying missions and the resultant varying workload allocations of diverse institutional types making decisions based on a skewed methodology: one that primarily values research, when the institution itself may not value research as its primary function.

Over-emphasis on a research metric as a sole measure of faculty productivity despite evidence that faculty workload and goals differ by institutional mission "may unfairly disadvantage individuals in disciplines that do not follow the traditional models of publication and extramural funding as primary measures of faculty work" (Webber, 2011, p. 118).

Across all types of institutions faculty respondents most often defined their own productivity by refereed publications and research grants (Massy & Wilger, 1995, p. 15–16). Winston (1994) attributes this finding to a national labor market for faculty members, which reinforces "the use [of] similar research-oriented criteria in hiring and rewarding existing faculty" (p. 43) across institutional type (Fairweather, 2002, p. 32).

There is some evidence that point to the fact that research productivity is not a proxy for productivity in other areas of a faculty member's workload allocation. Hattie and Marsh (2002) and Feldman (1987), for example, found either a weak correlation or none at all between research and teaching productivity (as measured by student evaluations).

The most comprehensive attempt to measure teaching productivity at institutions of higher education to date has been the Delaware Study. "There was a real need ... for

comparative benchmarking data that would enable inter-institutional comparisons, at the academic department level, of variables that measured faculty instructional productivity, costs, and externally sponsored faculty activity" (Middaugh, 2001, p. 91). A further explanation of the Delaware Study is found in Chapter 2.

Few metrics to measure instructional productivity and time spent on service and outreach exist; however, despite this fact, no attempt has been made to combine the three dimensions of faculty duties into a single productivity metric. This not only makes comparison of across disciplines in a single university and between universities with differing missions difficult but also puts individuals whose primary focus is not research at a comparative disadvantage. It has already been shown that faculty at different institutions weight their workload allocations accordingly (Jordan, 1994; Blackburn, Bieber, Lawrence, & Trautvetter, 1991; Serpe, Large, Brown-Large, Newton, Kilpatrick, & Mason 2002).

Purpose of the Study

A comparison statistic based on institutional mission and discipline is critical. "Time and time again the context of discipline surfaces as an important variable" (Webber, 2011, p. 109). The two main objectives of this study are to present a well-defined concept of departmental productivity in higher education that encompasses the three dimensions (teaching, research, and service) of departmental workload, and to recommend empirically valid and operationally practical guidelines for weighting, measuring, and calculating it.

In this regard, it will be argued that creating a unified index of departmental productivity will be needed to improve on existing measurements. That index will ideally be able to be in a form that allows comparison of departments not only across a single campus, but also across multiple campuses in the United States.

Research Questions

The overarching research question is: What is an appropriate and tractable method for combining the existing measures of faculty departmental productivity into one metric that provides fair comparability across disciplines and colleges? In order to approach the answer, the topic will be investigated as a series of answers to the following sub-questions:

- a) What is productivity and how can the concept of productivity be applied to higher education?
- b) What limitations and complexities are confronted when attempting to do so? Why is the measurement of productivity important to education policy?
- c) How can the measurement of productivity be improved? Under this last question, the following sub-questions will be addressed:
 - 1) Which facets of faculty workload will be measured?
 - 2) Which measures of productivity should be used to measure the different facets of faculty workload?
 - 3) Devising a methodology for a fair combination of these facets (i.e., what faculty workload weights are fair given differing missions across higher educational institutions.)
 - 4) Calculating a practical application of the methodology to a sample of five departments in at least two universities of differing missions in the United States.

Significance of the Study

A typical problem that higher education administrators have over and above not having a methodology to combine diverse productivity metrics is not being able to compare productivity of departments across their own campus or with outside universities (Cohen & Kisker, 2010, 359–360). "Time and time again the context of discipline surfaces as an important variable. Several scholars, including Adams and Roberts (1993), Baird (1986), and Becher (1994), discuss the importance of discussing productivity by discipline" (Webber, 2011, p. 109). Citation levels are typically lower in the English and liberal arts disciplines than in say biology or other scientific fields, social science lower than life and physical scientists (Webber, 2011, p. 111). Therefore, straightforward comparisons using productivity measures such as H-indices introduce unfair bias. A further common problem is one of comparison with outside institutions complicated by variant missions and department size. Several surveys of faculty workload allocation show that faculty at institutions with differing missions allocate their time accordingly resulting in variant workload allocation (Blackburn, Bieber, Lawrence, & Trautvetter, 1991; Jordan, 1994; Serpe, Large, Brown-Large, Newton, Kilpatrick, & Mason, 2002). Selecting peer institutions in some way moderates this problem, but does not solve it completely. Therefore this study would contribute to tools available to higher education administrators to better understand productivity in their own institutions and how they compare to others. Further utility would be introduced by knowing what the impact of hiring decisions would have on the department's overall current productivity when making decisions regarding resource allocation by being able to use the equation to measure the impact of prospective faculty on the current departmental index.

Limitations of the Study

Due to tractability concerns, this study will limit its calculations to the departmental level and not calculate down to the micro-level of individual faculty members.

No one measure would be able to adequately adjust for all the peculiarities of comparing

faculty productivity. Decisions about what to include and exclude, quality concerns, and the like will ultimately affect outcomes. Limiting the index to include the most common three metrics of faculty workload (research, teaching, and service) by definition excludes other facets of productivity like professional development and administrative work (although some administrative work is logged as university service). The method could be easily extended to include those facets if and when the data are included in the faculty work allocation statistics and available databases. Confusion between self-reported service and extension and outreach activities and double reporting may also be limiting factors (although all attempts have been made to exclude instances of double reporting).

Quality is a naggingly subjective, but a critically important, dimension to measure. While some research productivity indices now include a quality aspect (Hirsch's H-index), assessing teaching and service quality remains problematic. It is an issue that continues to challenge researchers.

Due to the difficulties in measuring learning outcomes for students, undergraduate classroom hours as measured by the Delaware Study will be used as a proxy for teaching productivity. Weights will vary by university mission only; despite the fact that certain research (Middaugh, 2001) has suggested workload allocation also varies by discipline. This limitation only affects the application of the unified index, as the application of the index itself only posits weights as fixed. The weights actually selected are only limited by user's access to data that points to accurate weighting for each individual's situation. It is assumed that the department head will know how she or he would like the faculty in the department to be spending their time.

Data is by department. No attempt has been made to tease out the number of levels of faculty (i.e., assistant professor, full professor, tenured, tenured track, full time, part time, temporary, teaching assistants, etc.).

Assumptions of the Study

A critical assumption is that each university values every department equally. However, if this is not the case, the bias could be easily remediated by assigning qualitative weights reflecting the relative importance of individual departments. This requires close consultation with university decision makers and assumes there will be general agreement on this topic among administrators.

A further assumption of the study is that input teaching hours are a good proxy for learning outcomes. Given the complications in measuring student learning outcomes, it is difficult to know how much of an assumption this is and how much variability there is across departments that is not reflected in the data. This assumption also holds true for service hours, i.e., that more service hours reflect higher productivity. Although intuitive, this does carry the implicit assumption that the input hours are all uniformly productive, which, of course, is somewhat tautological.

Definition of Terms

Productivity and efficiency are often confused. Faculty Productivity as defined by Meyer (1998, p. 45–46) distinguishes productivity from workload and time allocation: "Workload ... captures how their [the faculty] time is spent, while productivity is a measure of what is produced with that time" (Fairweather, 2002, p. 31). However, "efficiency is the barometer of the 'how' of operations. It links strategy, effective delivery, and quality. Operations are at maximum efficiency when they achieve strategic outcomes, at an agreed level of quality, for the

lowest expenditure of whatever is defined as the scarce resource. The scarce resource is often money, but it could be faculty effort or elapsed time or classroom and laboratory space or any other limiting resource" (Hubbell, 2007, p. 6). Therefore, efficiency is commonly a measure of the ratio of dollar value of inputs to output over time. Productivity measures output without a dollar value attached. This dissertation will focus on productivity, and although the model can be easily modified to account for salaries, this research will restrict itself to productivity and leave efficiency for future research.

Organization of the Study

This dissertation comprises five chapters. Chapter One has provided an introduction to the dissertation by introducing and defining the problem at hand. In that vein, Chapter One has placed the problem under investigation in historical context and described the questions to be addressed by the study. Further, Chapter One has expressly outlined the limitations, assumptions, and the structure of the study.

Chapter Two provides in-depth contextualization of the thesis by presenting a review of relevant academic literature to date that has tackled the problem of faculty productivity as defined in Chapter One and addressed by this study.

Chapter Three presents the framework, methodology and procedures used to design a unified index for departmental faculty productivity. The chapter discusses the data sources and the manipulations to the data that is required by the process.

Chapter Four presents a practical application of the new model to five similar departments in two universities with different missions. The chapter discusses the results of that application and implications of that research.

Chapter Five offers a summary and discussion of the researcher's findings, implications for practice, and recommendations for future research. Chapter Five concludes the research.

CHAPTER 2. LITERATURE REVIEW

Ideas of faculty productivity have been around since at least the 1860s when the US adopted the Prussian-style education system (Turner, 1973; Watson, 2011). Wilhelm von Humboldt is credited as identifying research as key to excellence in the professoriate and reorienting faculty work toward the research imperative. "Only he is effective as a teacher who he himself is actively productive in science" (Turner, 1973, p. 7). That focus on research productivity as a proxy for total productivity still reverberates in US higher education today.

Much of the modern research on faculty productivity focuses on the causes or determinants of productivity (Baird, 1986; Creswell, 1986; Porter, 1981; Roades, 2001). In these works, the proposed models use research productivity as their measure of choice for total productivity (in line with the aforementioned historical view of this phenomenon). Leonard Baird, one of the first to quantitatively analyze faculty productivity, utilizes six measures of productivity: 1) articles and book chapters over entire career; 2) articles, book chapters, and book reviews over entire career; 3) books and monographs over entire career; 4–6) same as 1–3 but only over the last three years to correlate with academic reputation. His main findings were that outcomes vary by discipline. He was the first to suggest discipline-specific approach with respect to measurement and evaluation of productivity. In line with many subsequent publications (Blackburn, 1974; Braxton, 1996; Feldman, 1987; Hattie & Marsh, 1987; Porter, 2001), Baird also found that "research productivity (was) unrelated to the quality of teaching" (p. 14). It must be noted here though that many publications show research and teaching quality

are positively related—just as the aforementioned researchers found negative or zero correlation (Allen, 1995; Bressler, 1968; Stallings & Singhal, 1969).

Creswell (1986) identified the following, albeit largely general, factors as determinants of research productivity: faculty work environment, discipline, and institution attitude toward research. He was the forerunner in proposing weighting objective and subjective measurements in an effort to address the problems associated with aspects of productivity. Porter (2001) has used both grant dollars and publications as a proxy for overall productivity. Using a multi-level model (in order to avoid results that are biased by aggregated data), Porter finds that number of undergraduate courses taught is significantly, negatively correlated with both publications and grant dollars while the ordinary least squares (OLS) formulation found an insignificant relationship. This type of multi-level modeling approach to the data might explain the inconsistent outcomes found in the literature previously mentioned. The mathematical paradox known as Simpson's Paradox (or Yule-Simpson Effect) reveals the appearance of a trend in the analysis of disaggregated groups of data, but the trend disappears or shows the opposite relationship when these groups are aggregated. The aggregation of data could simply give the opposite results to that which is inherent in the data, which would explain the conflicting results. This result is avoided in this dissertation, as there is no aggregation in the denominator portion of any statistic. When averages are summed, they are done so in a weighted average manner, rather than adding the numerators and denominators and then taking that aggregate average.

Consistent with Hirsch's (2005) and Baird's (1986) findings, Porter (2001) finds that discipline is also a significant indicator of publications using the random coefficients model (RCM).

Rhoades (2001) explores both teaching and research as aspects of productivity. While not defining methods to measure productivity, he opts for listing a series of managerial recommendations designed to increase productivity independent of defining an initial level of productivity. An example recommendation is "RPMP #2. Joint Production Principle: Productivity measures should promote and factor in efficiencies in teaching and research obtained through joint production" (p. 622).

In 2005, Jorge Hirsch revolutionized the area of quantifying research productivity by devising the H-index. In his seminal paper, "An Index to Quantify an Individual's Scientific Research Output", Hirsch cracks the formerly intractable nut of quality vs. quantity in a faculty member's research. He was the first to incorporate citation data into a research productivity matrix, rather than just relying on publication counts. His formula, "A scientist has index h if h of his/her Np papers have at least h citations each, and the other (Np - h) papers have no more than h citations each" (1) balances the importance of research by how often others used it with how many publications a faculty member has. After Hirsch published his index, a great number of alternative indices emerged. Alonso, et al. (2009) documented the most influential of variants included the "g-index", "R-index", and m-index among others. In addition to utilizing an alphabet soup approach to naming h-indices variants, an adjectival approach was also popular in names like: normalized h-index, tapered h-index, and citation weighted h-index to name a few. All of the variants attempt to re-dress shortcomings in the original h-index (i.e., timeliness, journal impact factors, removes self-citation, etc.). There are so many of these alternatives that it has its own subgenre of literature called "bibliometrics." See Appendix C for a comprehensive matrix of the h-index and its variants.

In 2012 Google Scholar began publishing real time h-indices for individuals. More information can be found at http://googlescholar.blogspot.com.

Alonso, et al. (2009) reiterate the point conceded by Hirsch that, "h-index cannot directly be used to compare research workers of different areas, mainly due to lack of normalization for reference practices and traditions in the different fields of science" (p. 284). Hirsch found h-indices in biological sciences to be higher, on average than physics (p. 5), which further reiterates the need for discipline specific indexing. The reoccurring finding of incomparability across academic discipline has proven a stumbling block to using index numbers to compare even research productivity across departments of differing disciplines.

Private companies have also gotten into the game of measuring faculty research productivity, but again only limits itself to research as a proxy for all types of productivity. Academic Analytics releases a "Faculty Scholarly Productivity Index" on a subscription basis. The product ranks both individuals and departments on important research variables and then compares the department with the national averages in a radar plot to give department heads and administrators a quick visual on where departments might be weak or strong in comparison with the nation or other peer or aspirant institutions. Further information on Academic Analytics can be found at <academicanalytics.com>.

Surprisingly little research has been done to include faculty activity other than research in the productivity calculus. The groundbreaking researcher on teaching productivity has been Michael Middaugh (2001). He tackled teaching productivity from the perspective of generated student credit hours. His work, known colloquially as the Delaware Study, is considered the gold standard on teaching productivity and is used widely as a benchmarking tool for institutional researchers and higher education administrators. Middaugh's work builds on the

earlier work of Joint Commission for Accountability Reporting (JCAR), one of whose major contributions to the field was to specifically define the three aspects of faculty workload (p. 37–38) and define that the sum should total 100%. Middaugh's contribution introduces the managerial aspect of "cost per instructional hour" in an attempt to add an efficiency aspect to productivity. In 1999 the national average cost per instructional unit was \$225 and the number of undergraduate student hours taught per FTE was 211(Middaugh, 2001). Summary statistics can be found in Table 1.

Table 1

Example Statistics for Delaware Study: Individual Institution vs. National Averages

	1994	1996	1997	1998	1999				
Undergraduate Credit Hours Taught per FTE									
U Delaware	214	218	218 219		134				
Nation	267	235	247	220	211				
Total Student Credit Hours Taught per FTE									
U Delaware	236	235	235 242		158				
Nation	288	275	267	241	230				
Total Class Sections Tau	Total Class Sections Taught per FTE								
U Delaware	2.5	2.6	2	3	2.9				
Nation	2.1	2.4 2.5		2.6	2.2				
Total Student Credit Hou	rs Taught per F	TE Faculty (A	All Categori	es)					
U Delaware	249.5	208	3 217 216		209				
Nation 237		231	212	211	211				
Direct Instruction Expenditures per Student Credit Hour									
U Delaware	\$168	\$173	\$183	\$228	\$237				
Nation	\$149	\$175	\$177	\$201	\$225				
Separately Budgeted Research and Service Expenditures per FTE									
	FY95	FY97	FY98	FY99	FY00				
U Delaware	\$9,196	\$22,017	\$40,868	\$68,030	\$98,204				
Nation	\$51,876	\$58,318	\$62,040	\$78,854	\$77,135				

Source: University of Delaware, Office of Institutional Research

One of the strengths of the Delaware study is the ability not only to compare individual institutions to national data, but also to calculate statistics with peer and/or aspirant institutions and/or departments. The most surprising outcome of the study was finding that direct instruction costs vary more by discipline than Carnegie classification. "While Carnegie institutional

classification could be expected to account for some of the variance, its explanatory power does not approach that of the disciplinary mix within the institutional curriculum. When Carnegie institutional classification is taken into account, the relative variance due to disciplinary mix ranges from 81.0 to 88.0 percent in the three cycles under examination" (Middaugh, 2003, p. 18–20). This is in line with similar findings for research productivity. See Table 2 for a comparison of direct instructional costs across disciplinary lines.

Table 2

Direct Instructional Cost per Student Credit Hour Taught: Delaware Study Benchmarks for Research Universities

								• • • • •	
								2001 to	
								2003	%
					_		_	3 Yr	_
	2000	2001		2002		2003		Wgtd	Increase
			%		%		%	Average	From
	Cost/SCH	Cost/SCH	Increase	Cost/SCH	Increase	Cost/SCH	Increase	Cost/SCH	2000
Communications	164	164	0.0	157	-4.3	161	2.5	160	-2.3
Computer Science	203	204	0.5	242	18.6	293	21.1	261	28.7
Engineering	415	417	0.5	438	5.0	453	3.4	442	6.5
Foreign Languages	169	171	1.2	175	2.3	176	0.6	175	3.5
English	138	140	1.4	133	-5.0	141	6.0	138	0.1
Philosophy	134	132	-1.5	132	0.0	128	-3.0	130	-3.0
Chemistry	255	264	3.5	263	-0.4	245	-6.8	254	-0.3
Economics	145	154	6.2	144	-6.5	144	0.0	146	0.5
Geography	155	164	5.8	169	3.0	165	-2.4	166	7.2
History	142	149	4.9	141	-5.4	148	5.0	146	2.7
Political Science	168	164	-2.4	160	-2.4	161	0.6	161	-4.1
Sociology	130	124	-4.6	123	-0.8	120	-2.4	122	-6.4
Business Administration	175	199	13.7	208	4.5	209	0.5	207	18.3
Financial Management	184	187	1.6	201	7.5	215	7.0	206	11.8
Avg for 24 Disciplines	107	110	1.3	112	0.7	115	1.3	113	5.3

Source: Michael Middaugh University of Delaware, Office of Institutional, Research

Presentation, www.udel.edu/IR/.../ContainingCosts.ppt

Bardes (1998) proposed a weighted average method of evaluating teaching productivity at medical schools according to a relative value scale in teaching. Weights are increased by

difficulty of courses taught (new courses have a higher weight than old, problem based learning courses have a higher weight than ordinary courses).

Crosta and Packman (2005) modeled productivity based on number of doctoral students supervised at Cornell and found departmental prestige and longevity were significant predictors of productivity. As found in research productivity, they also found unequal distribution of productivity among discipline lines, with faculty members in the Humanities being the most productive when judged by committee chair-ship. Weighting differing level classes properly remains controversial, as there are as many ideas on proper weighting as there are faculty members. It is generally acknowledged that upper division classes should carry more weight; however, how much more weight is a contentious issue. The same controversy exists also for class size and type of class.

In addition to complications of measuring teaching productivity, the same issues of tempering quality with quantity exist as in research productivity. As yet, no breakthrough on measurement in this area has been achieved.

Although there is not much research into teaching productivity, even less exists on service. The exception is Blackburn (1975, 1991) who divides service into three components: public (non-academic), professional (peer-review), and campus (committee). Blackburn attempts to find significant determinants of service hours like professorial rank (full professor was significant), self-reported self-efficacy, and career age. Consistent with some of the literature, finding time spent on teaching reduces research productivity, more time spent on service was also found to decrease research productivity.

Townsend and Rosser (2007) studied workload allocation and its effects on productivity.

They limited themselves to research and teaching productivity as proxies for total productivity,

ignoring the service component for tractability's sake. Their key finding is that institutional type was a key determinant of faculty workload allocation (faculty at teaching colleges spend more time teaching for example).

Looking into faculty salary research (as perhaps its own proxy of faculty productivity), Fairweather (2005) found "the relationship between hours spent in the classroom per week and pay was substantially more negative in 1998–99 than 1992–93" even in teaching-oriented institutions (p. 412). Toutkoushian (2007) found more demographic reasons ("white, married, male") for higher pay while controlling for publications and discipline, which were also significant.

Tangentially, Dundar and Lewis (1995) use cost data to predict economies of scale and scope (diversity of disciplines) in cost and productivity in teaching and research structures. The productivity variables modeled include annual student hours per department (separated by undergraduate, master, and PhD) and number of publications by department. Their results confirmed the conventional wisdom that research universities have the higher cost structure, and advanced education is the most costly from a teaching perspective (except for social sciences where masters students cost more to educate than doctoral students).

A review of the literature would not be complete without a review of the sub-genre of literature that argues the futility of measuring faculty productivity. Blackburn (1974) wrote one of the earliest and most persuasive arguments against applying productivity indices to faculty. He posits several arguments, but the main thrust is that free time and work time are indistinguishable in the life of an academic. Academia is a way of life for faculty and thus measuring hours becomes a fruitless exercise in splitting hairs about such topics as to whether thinking about one's work while walking about campus counts as scholarship. He uses four

arguments against research productivity in particular: 1) discipline differences in publishing rates, 2) gender differences favor males, 3) age of earning the PhD, and 4) type of institution.

Massy and Zemsky (1994) wrote an influential article on the negative side effects of focusing solely on productivity and efficiency. They coined the popular catch-phrase "academic rachet" to mean that emphasis on research and teaching productivity causes faculty to move "away from their traditional teaching and student advising responsibilities to focus on research and scholarly activity directed at meeting their own needs rather than those of the institution" (Middaugh, 1992 p. 61) and the associated increasing costs. This of course is the fault of the metric by which faculty are measured. A unified index that reflected the value of traditional teaching and student advising as well as other faculty activities would discourage the distortion of faculty emphasis solely toward publication.

Yet despite all this work on academic productivity, no one methodology exists to combine the three main faculty activities of teaching, research, and service in a comprehensive index. For an index to be useful to university administrators, it needs to address comparability across differing disciplines and university missions as well as encompass the three main activities of faculty. This dissertation proposes to model such an index.

The following chapters will develop a theoretical model to address these major issues, populate it with data and calculate example indices for a range of disciplines. Chapters 4 and 5 will discuss the advantages and limitations of the model as well as how universities can adopt it to aid in decision making processes campus-wide.

CHAPTER 3. METHODOLOGY

As Paul Krugman, Nobel Prize economist, famously commented, "Productivity isn't everything, but in the long run it is almost everything." But what is faculty productivity? Any discussion of productivity needs to begin with defining what the term actually means. The definition, then, will drive the metrics by which it can be measured.

Productivity has been conceptualized in many ways. In education, productivity at the institutional level has been established primarily in the public's mind by ranking criteria made popular by publications like the *US News and World Report*. The original factors in the *US News and World Report* were primarily input variables many of which remain in the ranking system today. Current variables now include: Student selectivity (input) variables i.e., acceptance rates, matriculation rates, high school class rank, and ACT/SAT scores. Output variables include graduation rates, and time to completion. Interim variables: faculty salaries, percent full time faculty, retention rates (after first year), class size, expenditures per student, percent of faculty with a terminal degree, and peer assessments. A current matrix of weights and criteria used by US News & World Report can be found in Appendix B. International universities have not escaped the ranking mania. There are many ranking institutions including US News & World Report, the Shanghai Index, International Champion League of Institutions, and QS World University rankings.

Individual departments at the undergraduate level have largely escaped this type of public scrutiny; however, graduate departments and programs are ranked by *U.S. News and World Report*, utilizes input/output variables, which differ from program to program.

Some have attempted to measure learning as output variables. The two largest attempts at this type of assessment of learning are the Collegiate Learning Assessment (CLA) and the National Survey of Student Engagement (NSSE). The Collegiate Learning Assessment has critics who cite problematic scoring and validity as two of many issues facing the instrument's dubious use. See Possin (2013) for a general discussion of these concerns. National Survey of Student Engagement (NSSE) critics cite self-evaluation bias as key to comparability among other concerns. See Campbell and Cabrera (2011) for a good overview of the methodological psychometrics associated with the survey.

Groccia and Miller (1998) divide the topic of academic productivity into approach-based methodologies as an effective way in systemizing conceptualization of the myriad of approaches to increasing productivity in US higher education. By 2005, six strategic areas were identified and explored by Groccia and Miller (organization, assessment, faculty development, technology, curriculum, and classroom strategies). For an excellent review of the six strategic areas and the history of the evolution of thought on faculty productivity see Groccia and Miller (1998, 2005).

This dissertation will follow Groccia and Miller's systemization and restrict thinking on faculty productivity to the strategic area of assessment for departmental managerial purposes. In addition, essential to the assessment process is "a required method for gathering information to show accountability to certain stakeholders, most notably the accreditation process" (Wehlburg, 2008, p. 1). In this vein, the methodology in this thesis will suggest the departmental

management purposes (as opposed to other assessment purposes i.e., learning, teaching, etc.) to prove accountability to interested stakeholders.

Purpose

The purpose of this study is to devise a method to calculate a single index number by which departmental productivity can be measured in three areas of faculty responsibilities. The four purposes of this chapter are to (1) describe the procedure devised for index design, (2) explain the component variables, (3), describe the data that populate the model (4) provide an explanation of the statistical procedures used to transform the data.

Method of Index Design and Component Variables

In order to calculate a unified index, measures of the traditional three faculty activities need to be identified. In line with Isaac and Middaugh's work (2005), those activities are defined as: teaching, research, and service. (See Appendix D for JCAR's definition of those activities.) To combine three measures of different units into a unified index, two transformations need to occur: 1) the measures will have to be normalized into measures that can be easily added together, and 2) their components will need to be weighted. The weights can be determined by any method, by the workload allocation set by the department heads for each professor ideally would be the best proxy for individual faculty time allocation. Such a measure would be readily available to college administration. A company called Digital Measures collects self-reported data on workload allocation by individual professor and department and makes it available to institutions under their Activity Insight module. Sometimes data entry is tasked to the individual faculty member, which may cause problems with the overall departmental weights if each weighs themselves differently; however, this dissertation assumes the department head knows and understands what the workload allocation for the department

under investigation and can accurately assign the workload allocation weights. Another criticism of this method might be that if teaching is 100% of the workload allocation, then a faculty member (or department) with the same teaching hours but who is also doing research for example would be rated the same as the faculty member not doing research. This is a valid concern; however, the rejoinder to this reasoning is that if a faculty member is spending time on activities not in his workload allocation, then that the department head has determined a priori that that activity has no value to the department and thus should NOT be counted toward productivity because in fact it is a waste of the department's resources in allocating them to activities that the department has deemed in the faculty's workload.

For the purpose of this dissertation, in Chapter 4's initial comparison, the estimated workload allocation will be taken from the 2012 Faculty Workload National Survey. The national average workload from that survey shows Research at 49.8%, Instruction at 20.1%, Service at 20.4%, and Service related to research at 9.7% (p. 18). As service related to research may be conceptualized as helping in research (serving on editorial boards, networking), this percentage is added to research, so the percentage time allocation spent on research for the purposes of this study will be 60%. Instruction (20%) and Service to the community and university (20%) round out the 100 percent of time calculation. Other earlier surveys show differing workload allocations, most notably the National Center for Education Statistic's 2004 National Study of Post-secondary Faculty. However, service components were not surveyed or reported. Service components are surveyed in UCLA's HERI Undergraduate Faculty Survey (as range data). See Table 3 for an estimate of those service weights and a comparison of the time allocation statistics from the various studies. The table shows a large variation in reported workload allocation, which further emphasizes the need for a flexible benchmark system to

account for varying workload allocation. Middaugh (2001) reported changing weights on faculty workloads across time, so some of the variation may be accounted for as a function of time.

Table 3

Workload Allocation Weights

Activity	2012	2004 NCES	HERI	JCAR	NCES Profiles		
	Faculty	National Study	Undergraduate	1997	of Faculty in		
	Workload	of Post-	Faculty Survey		Higher		
	Study	secondary	2013-2014		Education		
		Faculty			1988		
Research	60%	18%	27%	30.2%	16%		
Instruction	20%	61%	46%	52.4%	56%		
Service (Community)	20%	-	6.7%	17.4%	_		
Administration	_	20%	13.4%		13%		
Advising & Counseling	_	_	8.5%		_		
Students							
All Other					16%		

To normalize the magnitude of measurements, a statistic similar to a Z-score will be calculated. For the purposes of this thesis, it will be termed a P-score (P for productivity). The Z-score (sometimes referred to as a standard score) is a very useful statistic because it enables comparison between two or more scores that are from different distributions. The standard score does this by converting (in other words, standardizing) scores in a normal distribution to z-scores in what becomes a standard normal distribution. The P-Score will be calculated according to the following familiar Z-score formula from statistics according to the following formula:

1.
$$P - score_{i,j} = \frac{x_{i,j} - \overline{x}_{i,j}}{\sigma_{i,j}}$$

Where: i = workload allocation area (1= research, 2=teaching, 3 = service)

j= discipline or department in which the faculty member is working

To weight the components, the equation will be modified to include the workload allocation, resulting in equation 2.

2. Weighted Average
$$P - score = \sum_{i=1}^{3} p_i \frac{x_{i,j} - \overline{x}_{i,j}}{\sigma_{i,j}}$$

The research measure (i=1) include: average publications per faculty member, average citations, average grant dollars, average number of grants, average number of books published, average number of conference proceedings, and average number of awards over the active academic lifetime of the faculty. Therefore those departments with longer-tenured faculty may see higher productivity in their index. Restricting the data to the last five years would reduce this bias.

The teaching measure will be undergraduate student credit hours per academic year divided by full time equivalent faculty as measured by the Delaware Study. The service measure will be service hours per academic year. The data will be taken from the most recent UCLA Higher Education Research Institute's (HERI) Faculty Survey.

Data

Data will be taken from a combination of sources: including Academic Analytics, the Delaware Study, HERI's Faculty Survey, the National Study of time allocation. See Table 4 for a complete reference of index components, sources, and dates.

The data for the research portion of the calculation were taken from Academic Analytics (2014) data set. Total journal publications, total citations, total dollar amounts of grants, total number of grants, total awards, total conference proceedings, and total books variables were each divided by the number of faculty to arrive at average numbers for the seven measures by department. Means and standard deviations were then calculated by discipline. The seven Z-scores for research were then averaged (this assumes that each institution and department values the variables equally, i.e., number of publications is just as important as citations. Although it would be straightforward to change that assumption by assigning weights by institutional and/or department value.) Also note this method averaged seven Z-scores into a single number Z-score to avoid the trap of Simpson's Paradox.)

For teaching hours, data was taken from the 2014 Delaware study for undergraduate teaching hours. Due to the difficulties in measuring learning outcomes for students, classroom hours as measured by the Delaware Study will be used as a proxy for teaching productivity.

Further only undergraduate teaching hours were used due to the controversy in weighting higher-level courses.

For community service, the Z-statistics were estimated based on the mission statement of the universities. The mean and standard deviations by department were extrapolated from the HERI study (2013–2014). Weights were estimated from range data. The calculations took the number of hours from the most frequent responses, multiplied by the mid-point, then summed and divided by the total. When frequencies were nearly equal, ranges were combined.

Table 4

Data and Data Sources

Index Component	Source	Year
Research	Academic Analytics	2014
Teaching	Delaware Study	2014
Service	Higher Education Research Institute Faculty Survey	2013–2014

Five departments commonly found in most universities were chosen for analysis:

English, Biology, Mathematics, Sociology, and Computer Science. They were chosen primarily because they were represented in both data samples at the institution level and range from soft to hard skill, liberal arts, social sciences and hard sciences. Thus they represent the disciplinary differences most commonly cited as troublesome for inter-departmental comparison according to the literature. Two institutions with differing missions are analyzed and then compared. The composite Z-score for each of the five departments at both universities are calculated and compared with varying faculty workload percentages.

A national average statistic would be equal to zero on a Z-score. Any score above zero (positive) reflects a department preforming above national averages. Any score in negative represents a department preforming below the national standard. Additionally, the higher the Z-score, then the more productive the department.

Further comparisons could be made across disciplines for administrative decisions that require resource allocation across not only departments, but also various colleges on a university campus.

Note that the above equations can be modified to include any other information that is deemed important to faculty productivity including but not limited to grant dollars, number of graduate/doctoral students supervised, etc. in accordance with the values of the user. The only limitation is data to calculate the averages and standard deviations of the p-scores.

SPSS version 22 was used to compute standard deviations and means from the data set.

CHAPTER 4. APPLICATION OF UNIFIED INDEX AND RESULTS

Two universities whose data for the three-workload areas as described in Chapter 3 were available were selected to compare. Both universities are classified has RVH (Research-Very High) in the Carnegie classification. One is in an urban area (top quartile of MSA by population) and one is in a rural community. Both are public institutions. University Two has land grant (community service) status. University One was established as a normal (teaching) school.

The initial statistic calculated is one showing a single Z-score for research. This is done with the reasoning that, as mentioned previously, research has been used as a proxy for overall departmental productivity (research weight equals 100%). Under this calculation, the second university excels the nation in English, is below national averages in mathematics, sociology, and computer science. The first university is under national averages in almost all departments; however, remains mostly in a quarter of a standard deviation from the national mean (see Figure 5). None of these measures accurately reflects the actual relative performance of the departments due to the fact that both universities' missions are not solely research (despite their RVH Carnegie designations). The next set of calculations will add in a teaching component in the hopes of moving the indices more in line with an accurate representation of the departments in each institution actual performance.

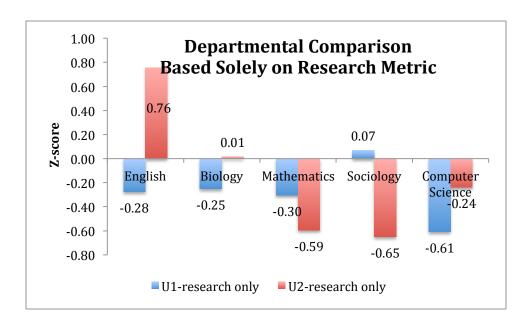


Figure 2. Departmental Comparison: 100% Research Metric

Adding teaching into the productivity equation with equal weight with research improves the model as seen in Figure 2. Now most departments at both universities are at or above national means. Note the dramatic change in the computer science statistics for universities, going from a negative half and quarter standard deviation respectively to a positive Z-score above 1 for both. Reflecting extreme productivity in student credit hour production per full time equivalent faculty.

This addition improves the comparison statistics for both universities and is a better metric as both universities are public and as such teaching is an important part of the mission. In the next figure, the service component will be added to the equation.

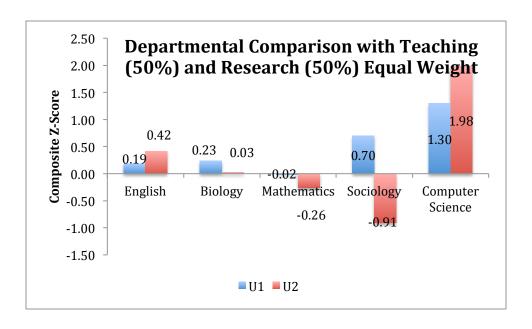


Figure 3. Departmental Comparison: Teaching, 50% and Research, 50%

Figure 3 adds the percentages workload allocation from the 2012 Faculty Workload National Survey. The national average workload from that survey shows research at 49.8%, instruction at 20.1%, service at 20.4%, and service related to research at 9.7% (p. 18). For research related universities, the service related to research will be added to research, to bring the research percentage to 60%, instruction at 20%, and service at 20%. The service Z-scores are estimated based on the universities' missions. As University One is a public school with a normal school heritage, we estimate that Z-score to be -1. The second university, a land grant, whose primary existence is community service, is granted a +1.

Due to the high percentage placed on research (60%), this figure brings the Z-scores back in line with the original 100% research figures in Figure 2.

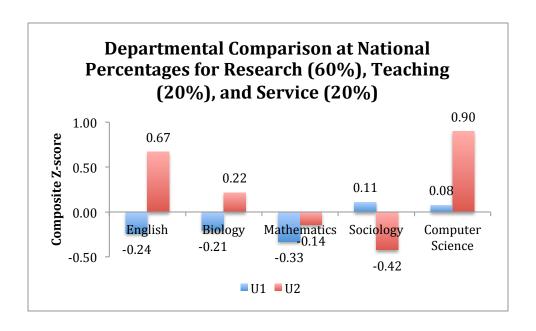


Figure 4. Departmental Comparison: Research (60%), Teaching (20%), Service (20%)

The percentages will next be varied to match each universities' own mission. The case of University One, the teaching portion will be increased at the expense of research and service, while at University Two, teaching and service will be increased at the expense of research. University One's percentages are teaching 60%, research 30%, service 10%; University Two's percentages are set at teaching 50%, research 20%, and service 30%. The resulting composite Z-scores remain near national averages except for computer science, which increases dramatically to over 2 for both universities. Sociology however remains negative for both universities.

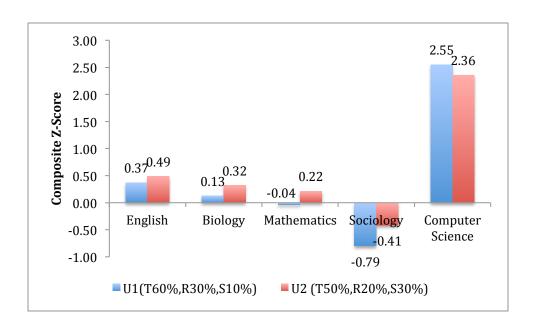


Figure 5. Composite Z-Scores – Varying Weights by University Mission

The model shows widely swinging metrics for university benchmarking depending on the workload allocation weights. This highlights the importance of assigning weights that correctly reflect the university and departmental mission in correct benchmarking and ranking for faculty productivity. Figure 5 illustrates the point by showing how the composite Z-score for University Two would increase as the service weight is increased (at the expense of research). Teaching is held constant at 20%. For those departments in beginning in the negative, a service weight of 0.4 or higher turns the composite Z-score positive for even the stubborn Sociology department.

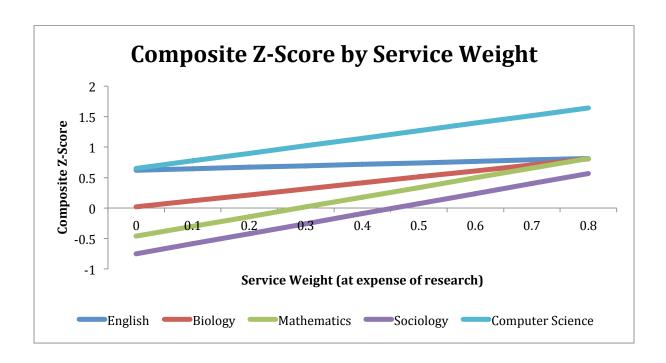


Figure 6. Composite Z-Score for University 2 with Variable Service Weight

Isaacs and Middaugh's (2001) work on faculty workload found differing workload allocation by department, which would argue for making weights variable not just by university mission, but also by idiosyncrasies of departmental discipline.

Tables 5 and 6 show the improving metrics for both universities when the workload allocations are adjusted more in line with university mission. The metrics improved in four out of five of the departments in both universities-showing greater productivity than when only judged based on a sole research metric. This lends weight to the thesis that a sole research metric biases productivity estimates and comparisons for universities with missions inclusive of other goals.

Table 5

Comparison of Productivity Scores: University One: Teaching Mission

Department	100% Research	50% Each	National	Teaching 60%,
		Teaching and	Workload	Research 30%,
		Research	Allocation *	Service 10%
English	-0.28	0.19	-0.24	0.37
Biology	-0.25	0.23	-0.21	0.13
Mathematics	-0.30	-0.02	-0.33	-0.04
Sociology	-0.65	0.70	0.11	-0.79
Computer Science	-0.61	1.30	0.08	2.55

^{*}Research 60%, Teaching 20%, Service 20%

Table 6

Comparison of Productivity Scores: University Two: Service Mission

Department	100% Research	50% Each	National	Teaching 50%,
		Teaching and	Workload	Research 20%,
		Research	Allocation *	Service 30%
English	0.76	0.42	0.67	0.49
Biology	0.01	0.03	0.22	0.32
Mathematics	-0.59	-0.26	0.14	0.22

Sociology	-0.65	-0.91	-0.42	-0.41
Computer Science	-0.24	1.98	0.90	2.36

CHAPTER 5. SUMMARY AND DISCUSSION OF FINDINGS

Chapter One provided an introduction to this dissertation by introducing and defining the problem at hand: the absence of a unified methodology for measuring faculty productivity at the departmental level. Further, Chapter One placed the problem under investigation in historical context by tracing the shift in faculty duties from teaching to research to and service in the Nineteenth Century and the evolution of colleges and universities with differing missions in the United States. Then Chapter One has expressly outlined the limitations, assumptions, and the structure of the study. Those limitations include restricting the study to measuring productivity for assessment purposes. Challenges in measuring quality were also discussed.

Chapter Two provided an in-depth contextualization of the thesis by presenting a review of relevant academic literature to date that has tackled the problem of faculty productivity as defined in Chapter One and addressed by this study. Academic literature has focused mainly on defining and measuring research productivity at the expense of the other two components of faculty work: teaching and service as evidenced by the surplus in literature on how to measure academic productivity as a sole function of research and the determinants of productivity with productivity defined solely as a function of research outcomes.

Chapter Three presented the framework, methodology and procedures used to design a unified index for departmental faculty productivity. The chapter discussed the three main data sources, Academic Analytics, the Delaware Study of Instructional Costs, and the Faculty Survey

of the Higher Education Research Institute at UCLA. The chapter went on to explain the manipulations to which the data was subjected to achieve a unified index.

Chapter Four presented a practical application of the new model to five similar departments in two universities with different missions. It was shown how the scores of the institutions varied with different weights assigned to their three individual scores in research, teaching, and service. The chapter also showed how each university excelled in their metrics when a weighting commensurate with their institutional mission was applied compared to a sole research criteria, which sent both universities below national averages for all except two departments (Sociology at University One and English at University Two). Adding in a teaching component moves the indices more in line with an accurate representation of the departments in each institution actual performance.

With the inclusion of a teaching metric, six out of ten of the departments at both universities are at or above national means. Computer science statistics for both universities changed dramatically — going from a negative half and quarter standard deviation respectively to a positive Z-score above 1 for both. This reflects the extreme productivity in student credit hour production per full time equivalent faculty at both institutions.

Next, the percentages were allowed to vary by institutional mission. University One's percentages were allocated as teaching 60%, research 30%, service 10%, reflecting the primacy of teaching in its mission; while University Two's percentages were set at teaching 50%, research 20%, and service 30%, reflecting its service mission as a land grant university. The resulting composite Z-scores show both universities slightly above national averages for all departments — except for computer science, which increases dramatically above national averages, and Sociology which slips below national averages into slightly negative territory.

It must be stressed that the metrics improved in four out of five of the departments in both universities when weights were more in line with their missions. The departments showed greater productivity than when only judged based on a sole research metric. This lends weight to the thesis that a sole research metric biases productivity estimates and comparisons for universities with missions inclusive of other goals.

Finally, the impact of varying service weights at the expense of research weights (with teaching weights held constant) were shown. This is to highlight the importance of assigning weights that correctly reflect the university and departmental mission in correct benchmarking and ranking for faculty productivity. Composite Z-scores for University Two increase as the service weight is increased (at the expense of research). Teaching is held constant at 20%. For those departments in beginning in the negative, a service weight of 0.4 or higher turns the composite Z-score positive for even the stubborn Sociology department. By the time service is fully weighted, all departments' productivity indices are above national averages, ranging from 0.5 to 1.64.

Within the context of the thesis the following research questions introduced at the beginning of the dissertation were answered in the following manners.

- 1. What is productivity and how can the concept of productivity be applied to higher education? Productivity was defined as the weighted average of a combination of the three departmental responsibilities of teaching, research, and service in line with Isaac and Middaugh's (2005) work. Appendix D contains the definitions of these activities.
- 2. What limitations and complexities are confronted when attempting to do so? To keep the thesis tractable, the scope was limited to the analysis of productivity for assessment purposes. In this vein, input variables were used for teaching and service and output variables were used

for research in the calculations.

- 3. Why is the measurement of productivity important to education policy? Accountability is important. In order to make rational decisions on resource allocation, one must have good data and reliable metrics on which to base decisions. Education is no different in this regard. Therefore, measurement of faculty productivity is important. The unique nature of education presents challenges to quantifying and comparing faculty productivity, and these challenges have been discussed in the previous chapters. However, those challenges do not negate the fact that having good metrics on which to base decisions is critical to the successful allocation of resources and management of any institution of higher education. Legislators and the public deserve transparent accountability for the taxes paid in support of education.
- 4. How can the measurement of productivity be improved? The following sub-questions were addressed:
 - a) Which facets of faculty workload will be measured? The three agreed upon aspects of faculty workload were chosen: teaching, research, and service. While there are other activities and responsibilities of faculty, it was determined that these three activities were the most important to faculty workload
 - b) Which measures of productivity should be used to measure the different facets of faculty workload? Tractability determined the selection. The Delaware study data on instructional hours per department were used for the teaching component. An average of the Academic Analytics data for research was used. HERI data was used for service.
 - c) Devising a methodology for a fair combination of these facets (i.e., what faculty workload weights are fair given differing missions across higher

educational institutions?). Differing weights were applied, which showed the impact on the benchmark statistics and hence ranking of the departments. An argument for variable weighting based on institutional mission was made in order for benchmark indices to have more true reflective power on where the universities and their departments rank.

d) Calculating a practical application of the methodology to a sample of five departments in at least two universities in the United States of differing missions.

The two main objectives of this study were to present a well-defined concept of departmental productivity in higher education that encompasses the three dimensions (teaching, research, and service) of departmental workload, and to recommend empirically valid and operationally practical guidelines for weighting, measuring, and calculating it. The unified p-index accomplishes these objectives. However, further research into improving this simple index is more than warranted. Useful research into how to improve the index would include how to account for quality (especially in the teaching metric); inclusion of more output-oriented metrics into the model; inclusion of other facets of productivity, like professional development and administrative work (although some administrative work is logged as university service); and survey work to establish the benchmark weights not only by university or college, but by department. Further, it would make sense to calculate the Z-scores based not only on departmental discipline, but break the population into mission subsets for better and more precise comparison.

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Appendix A

Sample Delaware Study of Instructional Cost Data Collection Form

Data Collection Form

2002-03 Delaware Stud	y of Ins	structiona	l Cost	and Pro	ductivity											
Institution				• 11										1		
Department/Discipline:	_													i		
Associated CIP Identifier:		1												•		
	66															
Please indicate the average nur three year period from 1998-99	nber of degre through 2000	ees awarded 0-01.	in this disc	cipline at eac	ch degree k	evel over the	C									
Bachelor's:	_	1	Place an	'X' in the b	ox below if	this discipl	ine is							e box below		
Master's : Doctorate:		1		ee granting									Seme			
Professional:		1]									Quan			
A. INSTRUCTIONAL	COURSEL	OAD.	EALL OF	MESTER.	2001											
Please complete the following Be sure to consult definitions to						ons laught, b	y type of facul	ly, and by k	wel of instruc	tion.						
Be sure to consult definitions to	efore proceed	ding. Do not	input data ir	shaded cell	s except for	thase mention	ned in the imp	ortant note i	below that per	rtains to (G)	and (J).					
Fi	aculty						Student C	redit Hour	s				Organi	ized Class	Sections	
Classification	(A)	FTE Faculty	(C)	(D)	(E) Upper Dis.	(F) Undergrad	(G) Total	00	(I) Graduate	(J) Total	(IK) Total	(L) Lab/Dac/	Oi (Lee	ther Section Typ cture, Seminar,	es esc.)	
	Total	Separately Budgeted	instruc- tional	Lower Div.	oc*1	Indu.	Undergrad SOH	Grad.	indv. Instruct.	Graduate SOII	Student Credit Hours	Rec. Sections	(M) Lower Div.	(N) Upper Dix.	(O) Graduate	38
Regular faculty: -Tenured/Tenure Eligible												8				20
- Other Regular Faculty																
Supplemental Faculty	_	NA												<u> </u>		_
Teaching Assistants: - Credit Bearing Courses	,	NA													b 9	33
- Non-Credit Bearing Activity		NA		NA	NA	NA	NA	NA	NA	NA	NA					
TOTAL			Ĭ													
COST DATA: AC In the baxes below, entiterms that were supportall and spring student of the support of	er the total ted by the credit hours	number of department	student cr 's instruct alendar ins	edit hours tional budg	that were et. (NOTE											
	B. Grad	duate														
2. In the boxes below, enter	e totalire d	expenditur	es for inst	ruction in F								4.0				
	A. Salar	ries			Are the b	enefits incl	uded in the	number re	ported for	salaries (Y	N)?	l .				
	B. Bene	efits			If the doll	ar value is	not availab	le, what p	ercent of sa	alary do be	enefits con	stitute at y	our institut	n?	1	
	C. Othe	er than pers	onnel exp	enditures.												
	D. Tota															
3. In the box below, enter	otalire c to	penditures	for separa	stely budge	rted resear	ch activity	in FY 2001	02								
]															
4. In the box below, enter	otalire c to	penditures	for separa	stely budge	nted public	service ac	ivity in FY	2001-02								
OC - arganized classes																

62

²Summer semesters and quarters are not generally supported by the department's instructional budget.

Appendix B

Methodological Matrix for U.S. News & World Report Rankings

	Indicato	r Weight		r Weight		
Ranking Indicator	National Universities and National Liberal	Regional Universities and Regional	Subfactor	National Universities and National Liberal	Regional Universities and Regional	
	Arts Colleges	Colleges		Arts Colleges	Colleges	
Undergraduate	22.500/	22.500/	Peer assessment survey	66.70%	100%	
academic reputation	22.50% 22.50% High countration Accurate	High school counselors' ratings	33.30%	0%		
Student selectivity for the fall 2013 entering class	12.50%	12.50%	Acceptance rate	10%	10%	
			High school class standing in top 10%	25%	0%	
			High school class standing in top 25%	0%	25%	
			Critical Reading and Math portions of the SAT and composite ACT scores	65%	65%	
(con't)			Percent faculty that is	5%	5%	

full time

Methodological Matrix for U.S. News & World Report Rankings (Con't)

	Indicato	r Weight		Subfactor Weight		
Ranking Indicator	National Regional Universities		Subfactor	National Universities	Regional Universities	
			Faculty compensation	35%	35%	
Faculty resources for		20%	Percent faculty with terminal degree in their field	15%	15%	
2013-2014 academic year	20%		Student- faculty ratio	5%	5%	
			Class size, 1- 19 students	30%	30%	
			Class size, 50+ students	10%	10%	
Graduation		22.50%	Average graduation rate	80%	80%	
and retention rates	22.50%		Average freshman retention rate	20%	20%	
Financial resources	10%	10%	Financial resources per student	100%	100%	
Alumni giving	5%	5%	Average alumni giving rate	100%	100%	
Graduation rate performance	7.50%	7.50%	Graduation rate performance	100%	100%	
Total	100%	100%	_	100%	100%	

Definitions of Ranking Criteria

Acceptance rate: The ratio of the number of students admitted to the number of applicants for fall 2013 admission. The acceptance rate is equal to the total number of students admitted divided by the total number of applicants.

Both the applications and acceptances counted only first-time, first-year students. A lower acceptance rate – indicating a school is harder to get into (rejects more students) – scores higher in the ranking model, and a higher acceptance rate – indicating a school is easier to get into (rejects fewer students) – scores lower in the ranking model.

Average alumni giving rate: The average percentage of undergraduate alumni of record who donated money to the college or university. Alumni of record are former full- or part-time students who received an undergraduate degree and for whom the college or university has a current address. Graduates who earned only a graduate degree are excluded.

Undergraduate alumni donors are alumni with undergraduate degrees from an institution who made one or more gifts for either current operations or capital expenses during the specified academic year.

The alumni giving rate is calculated by dividing the number of alumni donors during a given academic year by the number of alumni of record for that same year. The two most recent years of alumni giving rates that were available were averaged and used in the 2015 rankings. The two separately calculated alumni giving rates that were averaged (added together and divided by two) were for giving in the 2011–2012 and 2012–2013 academic years.

The percentage of alumni giving serves as a proxy for how satisfied students are with the school.

A higher average alumni giving rate scores better in the ranking model than a lower average alumni giving rate.

Average freshman retention rate: The percentage of first-year freshmen who returned to the same college or university the following fall. Average freshman retention rate indicates the average proportion of the first-year classes entering from fall 2009 through fall 2012 who returned the following fall.

If a school submits fewer than four years of freshman retention rate data, then the average is based on the number of years that are submitted by the school to U.S. News. A higher average freshman retention rate scores better in the ranking model than a lower average retention rate.

Average graduation rate: The percentage of entering freshmen who graduated within a six-year period or less, averaged over the classes entering from fall 2004 through fall 2007. (Note: This excludes students who transferred into the school and then graduated.)

If a school submits fewer than four years of graduation rate data, then the average is based on the number of years that are submitted. A higher average graduation rate scores better in the ranking model than a lower graduation rate.

Class size, 1–19 students: The percentage of undergraduate classes, excluding class subsections, with fewer than 20 students enrolled during fall 2013. A larger percentage of small classes scores higher in the ranking model than a lower percentage of small classes. In other words, the more small classes, the better.

Class size, 50–plus students: The percentage of undergraduate classes, excluding class subsections, with 50 students or more enrolled during fall 2013. A smaller percentage of large classes scores higher in the ranking model than a larger percentage of large classes. In other words, the fewer large classes, the better.

Expenditures per student: Financial resources are measured by the average spending per full-time-equivalent student on instruction, research, public service, academic support, student services and institutional support during the 2012 and 2013 fiscal years.

The number of full-time-equivalent students is equal to the number of full-time students plus one-third of the number of part-time students. (Note: This includes both undergraduate and graduate students.)

We first scaled the public service and research values by the percentage of full-time-equivalent undergraduate students attending the school. Next, we added in total instruction, academic support, student services, institutional support and operations and maintenance (for public institutions only) and then divided by the number of full-time-equivalent students.

After calculating this value, we applied a logarithmic transformation to the spending per full-time-equivalent student, prior to standardizing the value. This calculation process was done for all schools.

If a school submits fewer than two years of expenditures per student, then the average is based on the one year that is submitted.

Higher average expenditures per student score better in the ranking model than lower average expenditures per student. In other words, financial resources do matter in terms of being able to provide students with a high-quality college experience.

Faculty compensation: The average faculty pay and benefits are adjusted for regional differences in cost of living. This includes full-time assistant, associate and full professors. The values are taken for the 2012–2013 and 2013–2014 academic years and then averaged.

If a school submits fewer than two years of faculty salary data, then only one year is used. The regional differences in cost of living are taken from indexes from Runzheimer International.

Higher average faculty salaries after adjusting for regional cost of living score better in the ranking model than lower average faculty salaries.

Faculty with a Ph.D. or terminal degree: The percentage of full-time faculty members with a doctorate or the highest degree possible in their field or specialty during the 2013-2014 academic year. Schools with a larger proportion of full-time faculty with the terminal degree in their field score better in the ranking model than schools with a lower proportion.

Graduation rate performance: The difference between the actual six-year graduation rate for students entering in fall 2007 and the predicted graduation rate. The predicted graduation rate is based upon characteristics of the entering class, as well as characteristics of the institution.

This indicator of added value shows the effect of the college's programs and policies on the graduation rate of students after controlling for spending and student characteristics such as test scores and the proportion receiving Pell Grants.

If the actual graduation rate is higher than the predicted rate, the college is enhancing achievement or is overperforming. If its actual graduation rate is lower than the predicted rate, then it's underperforming.

A school with a higher ratio of its actual graduation rate compared with its U.S. News predicted graduation rate (actual graduation rate divided by predicted rate) scores better in the ranking model than a school with a lower ratio of its actual graduation rate compared with its U.S. News predicted graduation rate.

In the 2015 edition of the Best Colleges rankings, as in the 2014 edition, this ranking indicator is included for all schools in all the ranking categories. Graduation rate performance has been used in the National Universities and National Liberal Arts Colleges ranking categories since 1997.

High school class standing: The proportion of students enrolled for the academic year beginning in fall 2013 who graduated in the top 10 percent (for National Universities and National Liberal Arts Colleges) or 25 percent (Regional Universities and Regional Colleges) of their high school class.

A higher proportion of students from either the top 10 percent or top 25 percent of their high school class scores better in the ranking model than lower proportions from either the top 10 percent or top 25 percent.

High school counselor rating score: For the fifth consecutive year, U.S. News counted guidance counselor opinions in ranking the National Universities and National Liberal Arts Colleges. These ratings by public and private independent school counselors are used as a separate indicator of academic reputation for these two categories, in addition to ratings by college admissions deans, provosts and presidents.

Scores for each school were totaled and divided by the number of counselors who rated that school.

This year, for the second year in a row, the two most recent years of survey results, from spring 2013 and spring 2014, were averaged to compute the high school counselor reputation score that is used in the rankings. This was done to increase the number of ratings each school received and to reduce the year-to-year volatility in the average counselor score.

The academic peer assessment score, described below, continues to be based only on the most recent year's results. The Regional Colleges and Regional Universities rankings use only the academic peer assessment, with no high school counselor ratings component.

The counselors' one-year response rate was 9 percent for the spring 2014 surveys. A higher average high school counselor reputation score does better in the ranking model than a lower high school counselor reputation score.

[See more on the high school counselor scores in the 2015 rankings.]

Peer assessment: This is used to measure how the school is regarded by administrators at peer institutions. A school's peer assessment score is determined by surveying the presidents, provosts and deans of admissions, or equivalent positions, at institutions in the school's category.

Each individual was asked to rate peer schools' undergraduate academic programs on a scale from 1 (marginal) to 5 (distinguished). Those individuals who did not know enough about a school to evaluate it fairly were asked to mark "don't know."

A school's score is the average score of all the respondents who rated it. Responses of "don't know" counted neither for nor against a school.

The survey for the 2015 edition of the Best Colleges rankings was conducted in spring 2014, and 42 percent of those surveyed responded. This response rate is unchanged from the 2014 edition.

A higher average peer assessment score does better in the ranking model than a lower peer assessment score. The academic peer assessment rating is used in the National Universities, National Liberal Arts Colleges, Regional Universities and Regional Colleges rankings.

Proportion of full-time faculty: This is the proportion of the 2013–2014 full-time-equivalent faculty that is full time. The number of full-time-equivalent faculty is equal to the number of full-time faculty plus one-third of the number of part-time faculty.

(Note: We do not include faculty in preclinical and clinical medicine; administrative officers with titles such as dean of students, librarian, registrar or coach, even though they may devote part of their time to classroom instruction and may have faculty status; undergraduate or graduate

students who are teaching assistants or teaching fellows; faculty on leave without pay; or replacement faculty for those faculty members on sabbatical leave.)

To calculate this percentage, the total full-time faculty is divided by the full-time-equivalent faculty (full-time-equivalent faculty is full-time faculty plus one-third of part-time faculty). A higher proportion of faculty who are full time scores better in the ranking model than a lower proportion.

SAT/ACT scores: Average test scores on both the Critical Reading and Math portions of the SAT and composite ACT of all enrolled first-time, first-year students entering in fall 2013 are combined for the ranking model.

Before being used as a ranking indicator, the scores from both tests are converted to the percentile of the national distribution corresponding to that school's scores on the Critical Reading and Math portions of the SAT and the composite ACT. The SAT Writing section was not used in the ranking model.

For the sixth consecutive year, in order to better represent the entire entering class, we used a calculation that combines the values of both the Critical Reading and Math portions of the SAT and the composite ACT of all fall-entering students based on the percentage of the fall entering class that submitted each test.

A higher average entering class test score on the Critical Reading and Math portions of the SAT and composite ACT does better in the ranking model than a lower average SAT and ACT test score.

Student-faculty ratio: This is the ratio of full-time-equivalent students to full-time-equivalent faculty during the fall of 2013, as reported by the school.

(Note: This excludes faculty and students of law, medical, business and other stand-alone graduate or professional programs in which faculty teach virtually only graduate-level students. Faculty numbers also exclude graduate or undergraduate students who are teaching assistants.)

A lower student-faculty ratio (fewer students per each faculty member) scores higher in the ranking model than a higher ratio (more students per each faculty member).

Appendix C

Comprehensive Matrix of H-Index and its Variants

	Brief Description and/or link to
Index Name	Research
h-index(Hirsch JE (2005)	An index to quantify an individual's scientific research output. Proceedings of the National Academy of Sciences 102:16569-16572, doi: 10.1073/pnas.0507655102
g-index: (Egghe L (2006)	Theory and practise of the g-index. Scientometrics 69(1):131-152, doi: 10.1007/s11192-006-0144-7. PDF Icon) Holding that "a measure which should indicate the overall quality of a scientist should deal with the performance of the top article
a-index: (Jin BH, Liang LM, Rousseau R, Egghe L (2007)	The R- and AR-indices: Complementing the hindex. Chinese Science Bulletin 52(6):855-863, doi: 10.1007/s11434-007-0145-9
h(2)-index: (Kosmulski M (2006)	A new Hirsch-type index saves time and works equally well as the original h-index. ISSI Newsletter 2(3):4-6, .
hg-index: (Alonso S, Cabrerizo FJ, Herrera-Viedma E, Herrera F (2010)	hg-index: A new index to characterize the scientific output of researchers based on the h- and g- indices. Scientometrics 82(2):391-400 doi:10.1007/s11192-009-0047-5
q2-index: (Cabrerizo FJ, Alonso S, Herrera-Viedma E, Herrera F (2009)	q2-Index: Quantitative and Qualitative Evaluation Based on the Number and Impact of Papers in the Hirsch Core. Journal of Informetrics 4(1):23-28, doi:10.1016/j.joi.2009.06.005
r-index: (Jin BH, Liang LM, Rousseau R, Egghe L (2007) The R- and AR-indices: Complementing the h-index	Chinese Science Bulletin 52(6):855-863, doi: 10.1007/s11434-007-0145-9
ar-index: (Jin B (2007) T	The AR-index: complementing the h-index. ISSI Newsletter 3(1):6.
m quotient: (Hirsch JE (2005)	An index to quantify an individual's scientific research output. Proceedings of the National Academy of Sciences 102:16569-16572, doi: 10.1073/pnas.0507655102

	Brief Description and/or link to
Index Name	Research
Trend h-index: (Sidiropoulos A,	eneralized Hirsch h-index for disclosing latent
Katsaros D, Manolopoulos Y	facts in citation networks. Scientometrics
(2007)	72(2):253-280, doi: 10.1007/s11192-007-1722-z
Dynamic h-Type	A proposal for a dynamic h-type index. Journal of
index: (Rousseau R, Ye FY	the American Society for Information Science and
(2008)	Technology 59(11):1853-1855, doi:
	10.1002/asi.20890
k-index:(Ye FY, Rousseau R	Probing the h-core: an investigation of the tail-core
(2010)	ratio for rank distributions. Scientometrics. In
	press,doi:10.1007/s11192-009-0099-6_
Seniority-independent Hirsch-	New seniority-independent Hirsch-type index
type index: (Kosmulski M (2009)	. Journal of Informetrics 3(4):341-
	347, doi:10.1016/j.joi.2009.05.003
Specific-impact s-index: (De	An Index to Measure a Scientist's Specific
Visscher A	Impact. Journal of the American Society for
	Information Science and Technology 61 (2) (2010)
	319-328. doi:10.1002/asi.21240)
f-index: (Franceschini F.,	Analysis of the Hirsch index's operational
Maisano D	<u>properties. European Journal of Operational</u>
	Research 203 (2) (2010) 494-
	504. doi:10.1016/j.ejor.2009.08.001)
Impact vitality indicator: (Rons	Impact vitality: an indicator based on citing
N., Amez L.	publications in search of excellent scientists.
	Research Evaluation 18 (3) (2009) 233-241.
	doi:10.3152/095820209X470563)
m-index: (Bornmann L, Mutz R,	
Daniel HD (2008) Are there	Are there better indices for evaluation purposes
better indices for evaluation	than the h index? A comparison of nine different
purposes than the h index? A	variants of the h index using data from
comparison of nine different	biomedicine. Journal of the American Society for
variants of the h index using	Information Science and Technology 59(5):830-
data from	837, doi: 10.1002/asi.20806.
hw-index: (Egghe L, Rousseau R	n h-index weighted by citation impact. Information
(2008)	Processing and Management 44(2):770-780, doi:
hm indovs (Cabrail as M (2000)	10.1016/j.ipm.2007.05.003.
hm-index: (Schreiber M (2008)	o share the fame in a fair way, hm for multi-
	authored manuscripts. New Journal of Physics 10(040201):1-9, doi: 10.1088/1367-
	2630/10/4/040201.
Normalized h-index:	
	Generalized Hirsch h-index for disclosing latent facts in citation networks. Scientometrics
(Sidiropoulos A, Katsaros D,	
Manolopoulos Y (2007	72(2):253-280, doi: 10.1007/s11192-007-1722-z.

	Brief Description and/or link to
Index Name	Research
Tapered h-index: (Anderson TR,	Beyond the Durfee square: Enhancing the h-index
Hankin KSH, Killworth PD	to score total publication output. Scientometrics
(2008	76(3):577-588, doi: 10.1007/s11192-007-2071-2.
hrat-index: (Ruane F, Tol RSJ	Rational (successive) h-indices: An application to
(2008) Rational (successive) h-	economics in the Republic of Ireland.
indices: An application to	Scientometrics 75(2):395-405, doi:
economics in the Republic of	10.1007/s11192-007-1869-7.
Ireland. Scientometrics	
75(2):395-405, doi:	
10.1007/s11192-	
v-index: (Riikonen P, Vihinen M	National research contributions: A case study on
(2008)	Finnish biomedical research. Scientometrics.
• 1 (71 CT (2000)	77(2):207-222, doi: 10.1007/s11192-007-1962-y.
e-index: (Zhang CT (2009)	The e-Index, Complementing the h-Index for
	Excess Citations. PLoS ONE. 4(5):e5429,
Multidimensional h-index:	doi:10.1371/journal.pone.0005429 A multidimensional extension to Hirsch's h-index.
(Garcia-Perez MA (2009	Scientometrics 81(3):779-785,
(Garcia-refez WIA (2009	doi:10.1007/s11192-009-2290-1
f-index: (Katsaros D, Akritidis	The f Index: Quantifying the Impact of Coterminal
L, Bozanis P (2009) The f Index:	Citations on Scientists' Ranking. Journal of the
Quantifying the Impact of	American Society for Information Science and
Coterminal Citations on	Technology 60(5):1051-1056,
Scientists' Ranking. Journal of	doi:10.1002/asi.2104
the American Society for	
Information Science an	
π-index: (Vinkler P (2009)	The π -index: a new indicator for assessing
	scientific impact. Journal of Information Science
	35(5):602-612, doi:10.1177/0165551509103601.
RC- and CC- indices: (Abbasi	Evaluating scholars based on their academic
A., Altmann J., Hwang J.	collaboration activities: two indices, the RC-index
	and the CC-index, for quantifying collaboration
	activities of researchers and scientific
	communities. Scientometrics 83 (1) (2010) 1-13.
-1-2 J (A**C 1 X XX/ 16	doi:10.1007/s11192-009-0139-2)
ch-index: (Ajiferuke I., Wolfram	Citer analysis as a measure of research impact:
D	library and information science as a case study.
	Scientometrics 83 (3) (2010) 623-638. doi:10.1007/s11192-009-0127-6
Citation speed s-index:	he citation speed index: A useful bibliometric
(Bornmann L., Daniel H.D	indicator to add to the h index. Journal of
(Doi lilliallii L., Dalliei II.D	Informetrics 4 (3) (2010) 444-446.
	doi:10.1016/j.joi.2010.03.007)
	u01.10.1010/J.J01.2010.03.00/J

	Brief Description and/or link to
Index Name	Research
h2-lower, h2-center and h2-	The h index research output measurement: Two
upper: (Bornmann L., Mutz R.,	approaches to enhance its accuracy. Journal of
Daniel H.D.	Informetrics 4 (3) (2010) 407-414.
	doi:10.1016/j.joi.2010.03.005)
Environment Hj-indices (Dorta-	ibliometric indicator based on the h-index. Revista
Gonzalez P., Dorta-Gonzalez	Española de Documentación Científica 33 (2)
M.I.	(2010) 225-245. doi:10.3989/redc.2010.2.733)
h-index (Hirsch J.E.	An index to quantify an individual's scientific
	research output that takes into account the effect of
	multiple coauthorship. Scientometrics 85 (3)
	(2010) 741-754. doi:10.1007/s11192-010-0193-9)
Role based h-maj-index (Hu	n those fields where multiple authorship is the rule,
X.J., Rousseau R., Chen J	the h-index should be supplemented by role-based
	h-indices. Journal of Information Science 36 (1)
	(2010) 73-85. doi:10.1177/0165551509348133
2nd generation citations h-index	Hirsch-type approach to the 2nd generation
(Kosmulski M	citations. Journal of Informetrics 4 (3) (2010) 257-
	264. doi:10.1016/j.joi.2010.01.003)
n-index (Namazi M.R.,	n-index: A novel and easily-calculable parameter
Fallahzadeh M.K.	for comparison of researchers working in different
	scientific fields. Indian Journal of Dermatology
	Venereology & Leprology 76 (3) (2010) 229-230.
	doi:10.4103/0378-6323.62960)
p-index (Prathap G.	The 100 most prolific economists using the p-
	index. Scientometrics 84 (1) (2010) 167-172.
M 11 ' 1 OD d	doi:10.1007/s11192-009-0068
Mock hm-index (Prathap G	Is there a place for a mock h-index?.
	Scientometrics 84 (1) (2010) 153-165.
w index (Wu O	doi:10.1007/s11192-009-0066-2 The w-Index: A Measure to Assess Scientific
w-index (Wu Q	
	Impact by Focusing on Widely Cited Papers. Journal of the American Society for Information
	Science and Technology 61 (3) (2010) 609-614.
	doi:10.1002/asi.21276)
b-index (Brown R.J.C.	A simple method for excluding self-citation from
b-maca (blown N.J.C.	the h-index: the b-index. Online Information
	Review 33 (6) (2009) 1129-1136.
	doi:10.1108/14684520911011043)
Generalized h-index (Glanzel	Hirsch-type characteristics of the tail of
W., Schubert	distributions. The generalised h-index. Journal of
,	Informetrics 4 (1) (2009) 118-123.
	doi:10.1016/j.joi.2009.10.002)
	401.10.1010/j.j01.2007.10.002j

	Brief Description and/or link to		
Index Name	Research		
w-index (Wohlin C.	A new index for the citation curve of researchers.		
	Scientometrics 81 (2)(2009) 521-533.		
	doi:10.1007/s11192-008-2155-z)		

Source: http://sci2s.ugr.es/hindex#Early%20indices%20based%20on%20the%20h-index

Appendix D

JCAR Definitions of Faculty Activities

Teaching—includes the direct delivery of instruction, as well as those activities supporting the teaching-learning process. Examples of direct delivery of instruction are lectures, seminars, directed study, laboratory session, clinical or student teaching supervision, and placement/placement supervision. Activities directly supporting teaching include class preparation, evaluation of student work, curriculum development, supervision of graduate student research, including thesis or dissertation, academic and career advising, faculty training, and mentoring. Professional development geared to increasing faculty effectiveness in the foregoing activities would also be included

Research or scholarship—includes an array of activities such as conducting experimental or scholarly research, developing creative works, preparing or reviewing articles or books, preparing and reviewing proposals for external funding, performing or exhibiting works in the fine and applied arts, and attending professional meetings or conferences essential to remaining current in one's field.

Service—draws on the professional or academic expertise of a faculty member and includes work within the campus community and outside the campus. Departmental and campus service includes work on various committees (for example, governance, recruitment) and

department administration. Community or public service includes consulting, giving speeches, and working in organizations or on committees related to a faculty member's academic field.

An illustration of varying workloads by department (and indeed individual faculty) as surveyed by JCAR can be found below (as reported in Middaugh 2001, p. 41).

TABLE 2.1. DEPARTMENTAL REPRESENTATIONS OF FACULTY ACTIVITY USING JCAR PROTOCOLS.

A	В	c	D	E	F	G	н	1	1	K
Department	Faculty	Contract	Contract Percent	Percen	nt Time Allocat	ed to	Service N	onths Gene	rated in	Total Service
or Program	Name	Months	Time	Teaching	Research	Service	Teaching	Research	Service	Months
Biology	Smith	9	100%	50.0%	37.5%	12.5%	4.50	3.38	1.13	9.00
	Jones	9	100%	50.0%	25.0%	25.0%	4.50	2.25	2.25	9.00
	Brown	9	100%	62.5%	25.0%	12.5%	5.63	2.25	1.13	9.00
	White	9	100%	62.5%	25.0%	12.5%	5.63	2.25	1.13	9.00
	Black	9	60%	100.0%	0.0%	0.0%	5.40	0.00	0.00	5.40
	Johnson	9	100%	0.0%	100.0%	0.0%	0.00	9.00	0.00	9.00
	Adams	9	95%	70.0%	10.0%	20.0%	5.99	0.86	1.71	8.55
	Biology Subtotal						31.64	19.98	7.34	58.95
Sociology	Wilson	9	100%	50.0%	25.0%	24.0%	4.50	2.25	2.25	9.00
500.0109)	McCabe	9	100%	62.5%	25.0%	12.5%	5.63	2.25	1.13	9.00
	Davis	12	100%	40.0%	20.0%	40.0%	4.80	2.40	4.80	12.00
	Sociology Subtotal						14.93	6.90	8.18	30.00

Source: JCAR Faculty Assignment Reporting, 1997, p. 10.

Appendix E

Auburn University Institutional Review Board Application and Approval

AUBURN UNIVERSITY INSTITUTIONAL REVIEW BOARD for RESEARCH INVOLVING HUMAN SUBJECTS REQUEST FOR EXEMPT CATEGORY RESEARCH

For Information or help completing this form, contact: THE OFFICE OF RESEARCH COMPLIANCE, 115 Ramsay Hall
Phone: 334-844-5966 e-mail: IRBAdmin@auburn.edu Web Address: http://www.auburn.edu/research/vpr/ohs/index.htm

Revised 2/1/2014 Submit completed form to IRBsubmit@auburn.edu or 115 Ramsay Hall, Auburn University 36849.

Form must be populated using Adobe Acrobet / Pro 9 or greater standalone program (do not fill out in browser). Hand written forms will not be accepted.

Project activities may not begin until you have received approval from the Auburn University IRB.

1.	PROJECT PERSONNEL & T	RAINING					
	PRINCIPAL INVESTIGATOR						
	Name Patricia Bartholome				EFLT-Education		
	Address 3145 Coastal Hig	jhway #1138		zb0009@auburn.ed	du		
	Phone 334 329 7378		Dept. Head S	Sheri Downer			
FACULTY ADVISOR (If applicable);							
	Name Jose Llanes	Title	Dr.	Dept/School _	EFLT/Education		
	Address 4080 Haley Cent	er, Aubum, AL					
	Phone (334) 844-3074		AU Email jrl	0001@aubum.edu			
	KEY PERSONNEL: List Key	Personnel (other than Pi	and FA). Additional pe	rsonnel may be listed	l in an attachment.		
	Name	Title	Institution	Res	sponsibilities		
	none	-					
					7		
		-					
		_					
	KEY PERSONNEL TRAINING modules related to this rese TRAINING CERTIFICATES:	arch) within the last 3 yea	rs? YES	☐ NO	ng (including elective		
2.	PROJECT INFORMATION						
	Title: Measuring Faculty F	Productivity: Toward a Ur	nified Methodology				
	Source of Funding: 🗹 in	nvestigator	Internal [External			
	List External Agency & Gran	nt Number: none					
	List any contractors, sub-co	ontractors, or other entitie	s associate with this p	roject.			
	List any other IRBs associate	eo with this project (Incili	iding mose involved w	mn reviewing, defen	nng, or determ inations).		
	Hone						
				Mar. 100			
			OFFICE USE ONLY				
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	ATE OF IRB REVIEW:	by	APPROVAL CATEGORY: INTERVAL FOR CONTIN				
10000		by	HILLIAN FOR CONTIN	ente abrila :			
CC	OMMENTS:						

1 of 3

☐ YES ☑ NO Use of school records of identifiable students or information from instructors at specific students	PR	OJECT				
YES	a.	Does	the res	earc	h involve	any special populations?
YES ✓ NO Prisoners or Wards YES ✓ NO Individuals with compromised autonomy and/or decisional capacity b. Does the research pose more than minimal risk to participants? YES ✓ NO Minimal risk means that the probability and magnitude of harm or discomfort anticipated in the research are not great and of themselves than those ordinarity encountered in daily life or during the performance of routine physical or psychological examinations or tests. 42 CFR 46.102(l) c. Does the study involve any of the following? YES ✓ NO Procedures subject to FDA Regulation Ex. Drugs, biological products, medical devious of yes ✓ NO Use of school records of identifiable students or information from instructors at specific students YES ✓ NO Protected health or medical information when there is a direct or indirect link the identify the participant YES ✓ NO Collection of sensitive aspects of the participant's own behavior, such as illegal conduct, drug use, sexual behavior or use of alcohol YES ✓ NO Deception of participants If you checked "YES" to any response in Question \$3 STOP. It is likely that your study does not meet the "EXEMI requirements. Please complete a PROTOCOL FORM for Expedited or Full Board Review. You may contact IRB Administration for more Information. (Phone: 334-844-5966 or Emell: IRBAdmin@auburn.es PROJECT DESCRIPTION a. Subject Population (Describe, include age, special population characteristics, etc.) Higher Education Faculty members			YES		NO	Minors (under age 19)
Does the research pose more than minimal risk to participants? ☐ YES ☑ NO Minimal risk means that the probability and magnitude of harm or discomfort anticipated in the research are not great and of the meselves than those ordinarily encountered in daily life or during the performance of routine physical or psychological examinations or tests. 42 CFR 46.102(l) C. Does the study involve any of the following? ☐ YES ☑ NO Procedures subject to FDA Regulation Ex. Drugs, biological products, medical devi YES ☑ NO Use of school records of identifiable students or information from instructors at specific students ☐ YES ☑ NO Protected health or medical information when there is a direct or indirect link the identify the participant ☐ YES ☑ NO Collection of sensitive aspects of the participant's own behavior, such as illegal conduct, drug use, sexual behavior or use of alcohol ☐ YES ☑ NO Deception of participants If you checked "YES" to any response in Question \$3 STOP. It is likely that your study does not meet the "EXEMI requirements. Please complete a PROTOCOL FORM for Expedited or Full Board Review. You may contact IRB Administration for more Information. (Phone: 334-844-5966 or Emell: IRBAdmin@auburn.ed PROJECT DESCRIPTION a. Subject Population (Describe, include age, special population characteristics, etc.) Higher Education Faculty members			YES	8	NO	Pregnant women, fetuses, or any products of conception
b. Does the research pose more than minimal risk to participants? YES NO Minimal risk means that the probability and magnitude of harm or discomfort anticipated in the research are not great and of themselves than those ordinarily encountered in daily life or during the performance of routine physical or psychological examinations or tests. 42 CFR 46.102(i) c. Does the study involve eny of the following? YES NO Procedures subject to FDA Regulation Ex. Drugs, biological products, medical devi YES NO Procedures subject to FDA Regulation Ex. Drugs, biological products, medical devi YES NO Protected health or medical information when there is a direct or indirect link the identify the participant YES NO Collection of sensitive aspects of the participant's own behavior, such as illegal conduct, drug use, sexual behavior or use of alcohol YES NO Deception of participants If you checked "YES" to any response in Question \$3 STOP. It is likely that your study does not meet the "EXEMI requirements. Please complete a PROTOCOL FORM for Expedited or Full Board Review. You may contact IRB Administration for more Information. (Phone: 334-844-5966 or Email: IRBAdmin@auburn.ec PROJECT DESCRIPTION a. Subject Population (Describe, include age, special population characteristics, etc.) Higher Education Faculty members			YES	~	NO	Prisoners or Wards
Minimal risk means that the probability and magnitude of harm or discomfort articipated in the research are not great and of themselves than those ordinarily encountered in daily life or during the performance of routine physical or psychological examinations or tests. 42 CFR 46.102(I) c. Does the study involve any of the following? YES NO Procedures subject to FDA Regulation Ex. Drugs, biological products, medical devil YES NO Use of school records of identifiable students or information from instructors at specific students YES NO Protected health or medical information when there is a direct or indirect link the identify the participant YES NO Collection of sensitive aspects of the participant's own behavior, such as illegal conduct, drug use, sexual behavior or use of alcohol YES NO Deception of participants If you checked "YES" to any response in Question \$3 STOP. It is likely that your study does not meet the "EXEMI requirements. Please complete a PROTOCOL FORM for Expedited or Full Board Review. You may contact IRB Administration for more Information. (Phone: 334-844-5966 or Email: IRBAdmin@auburn.ed PROJECT DESCRIPTION a. Subject Population (Describe, include age, special population characteristics, etc.) Higher Education Faculty members			YE\$	V	NO	Individuals with compromised autonomy and/or decisional capacity
YES ✓ NO Procedures subject to FDA Regulation Ex. Drugs, biological products, medical devi YES ✓ NO Use of school records of identifiable students or information from instructors at specific students YES ✓ NO Protected health or medical information when there is a direct or indirect link the identity the participant YES ✓ NO Collection of sensitive aspects of the participant's own behavior, such as illegal conduct, drug use, sexual behavior or use of alcohol YES ✓ NO Deception of participants If you checked "YES" to any response in Question #3 STOP. It is likely that your study does not meet the "EXEMI requirements. Please complete a PROTOCOL FORM for Expedited or Full Board Review. You may contact IRB Administration for more information. (Phone: 334-844-5966 or Email: IRBAdmin@auburn.ec PROJECT DESCRIPTION a. Subject Population (Describe, include age, special population characteristics, etc.) Higher Education Faculty members	b.	Minima and of	al risk r thems	neans elves	that the p than those	probability and magnitude of harm or discomfort anticipated in the research are not greater in pordinarily encountered in daily life or during the performance of routine physical or
YES	C.	Does	the stu	dy In	volve any	of the following?
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Higher Education Faculty members b. Describe, <u>step by step</u> , all procedures and methods that will be used to <u>consent</u> participants.	You	may c	requiontact	irem IRB /	ents. Plea Administra ON	ase complete a PROTOCOL FORM for Expedited or Full Board Review. ation for more information. (Phone: 334-844-5966 or Email: <u>IRBAdmin@auburn.edu</u>)
b. Describe, <u>step by step</u> , all procedures and methods that will be used to <u>consent</u> participants.						
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2 of 3

 Brief summary of project. (Include the research question(s) and a brief description of the methodology, including recruitment and how data will be collected and protected.)

Attempts to measure faculty productivity have focused primarily on research productivity as the sole proxy for overall productivity. Other measures have been developed to calculate productivity for alternative tasks in a typical instructor's workload allocation. These tasks typically include teaching and service. However these methodologies remain as stand-alone measures of multiple facets of a faculty member's productivity. This work attempts to consolidate those measures of faculty and departmental productivity into a single indicator comparable across a single campus as well as among several campuses.

The overarching research question is: What is an appropriate method for combining the existing measures of faculty productivity into one metric that provides fair comparability across disciplines and colleges?

In order to approach the answer, the topic will be investigated as a series of answers to the following sub questions:

- 1) Which facets of faculty workload will be measured?
- 2) Which measures of productivity should be used to measure the different facets of faculty workload?
- 3) Devising a methodology for a fair combination of these facets
- 4) Calculating a practical application of the methodology to at least two faculty members or departments in the United States.

Data will be gathered from existing public sources: The faculty's own CVs that publically available on the respective university's website; individual salary data from Open Alabama and similar sources; average salary data from the census or from national faculty surveys (AAUP); faculty workload allocations averages from the Delaware study or Faculty Workload Survey. All data is already existing and publically available.

d. Wa	alvers. Check any waivers that apply and describe how the p	project meets the criteria for the waiver.
•	Walver of Consent (Including existing de-identified data	a)
	☐ Waiver of Documentation of Consent (Use of Information	on Letter)
	Walver of Parental Permission (for college students)	
244		
	achments. Please attach Informed Consents, Information L vertisements/recruiting/materials, of permission letters/site	
au	1 Du III	authorizations as appropriate.
Signatu	re of Investigator	Date
Signatu	ire of Faculty Advisor Suffame	Date9/3/14
Cianotu	ire of Department Head Skerida Downey	Data 9/1/4
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3 of 3

CITI Collaborative Institutional Training Initiative

IRB # 2 Social and Behavioral Emphasis - Non-AU Personnel (Blue) Curriculum Completion Report Printed on 5/24/2013

Learner: Patricia Bartholomew (username: pcbartholomew)

Institution: Auburn University

Contact Information Department: Higher Education

Phone: 9042179311

Email: pzb0009@auburn.edu

IRB # 2 Social and Behavioral Emphasis - Non-AU Personnel (Blue): This course is appropriate for students doing class projects that qualify as "No More

Than Minimal Risk" human subjects research.

Stage 1. Basic Course Passed on 05/24/13 (Ref # 10416280)

Required Modules	Date Completed	Score
Belmont Report and CITI Course Introduction	05/24/13	3/3 (100%)
Informed Consent - SBR	05/24/13	5/5 (100%)
Privacy and Confidentiality - SBR	05/24/13	3/5 (60%)
Elective Modules	Date Completed	Score
Research and HIPAA Privacy Protections	05/24/13	4/5 (80%)

For this Completion Report to be valid, the learner listed above must be affiliated with a CITI participating institution. Falsified information and unauthorized use of the CITI course site is unethical, and may be considered scientific misconduct by your institution.

Paul Braunschweiger Ph.D.
Professor, University of Miami
Director Office of Research Education
CITI Course Coordinator

Return

COLLABORATIVE INSTITUTIONAL TRAINING INITIATIVE (CITI)

IRB # 2 SOCIAL AND BEHAVIORAL EMPHASIS - AU PERSONNEL (BLUE) - BASIC/REFRESHER CURRICULUM COMPLETION REPORT Printed on 09/03/2014

LEARNER Patricia Bartholomew (ID: 3537999)

 DEPARTMENT
 Higher Education

 PHONE
 9042179311

 EMAIL
 pzb0009@auburn.edu

 INSTITUTION
 Auburn University

 EXPIRATION DATE
 09/02/2017

IRB # 2 SOCIAL AND BEHAVIORAL EMPHASIS - AU PERSONNEL (BLUE) - BASIC/REFRESHER : No direct contact with human subjects.

 COURSE/STAGE:
 Basic Course/1

 PASSED ON:
 09/03/2014

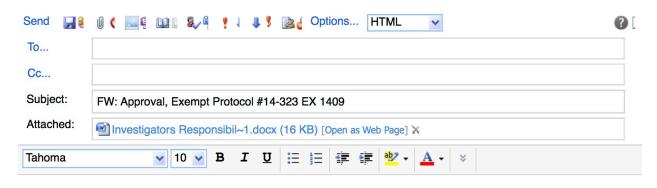
 REFERENCE ID:
 13895821

REQUIRED MODULES	DATE COMPLETED	SCORE
The Regulations - SBE	09/03/14	5/5 (100%)
Assessing Risk - SBE	09/03/14	5/5 (100%)
Informed Consent - SBE	05/24/13	5/5 (100%)
Privacy and Confidentiality - SBE	05/24/13	3/5 (60%)
Students in Research	09/03/14	8/10 (80%)
Unanticipated Problems and Reporting Requirements in Social and Behavioral Research	09/03/14	3/3 (100%)
Belmont Report and CITI Course Introduction	05/24/13	3/3 (100%)
ELECTIVE MODULES	DATE COMPLETED	SCORE
Cultural Competence in Research	09/03/14	5/5 (100%)
Research and HIPAA Privacy Protections	05/24/13	4/5 (80%)

For this Completion Report to be valid, the learner listed above must be affiliated with a CITI Program participating institution or be a paid Independent Learner. Falsified information and unauthorized use of the CITI Program course site is unethical, and may be considered research misconduct by your institution.

Paul Braunschweiger Ph.D. Professor, University of Miami Director Office of Research Education CITI Program Course Coordinator

IRB Approval Email



From: IRB Administration

Sent: Wednesday, October 08, 2014 3:26 PM

To: Patricia Bartholomew **Cc:** Jose Llanes; Sheri Downer

Subject: Approval, Exempt Protocol #14-323 EX 1409

Use <u>IRBsubmit@auburn.edu</u> for protocol-related submissions and <u>IRBadmin@auburn.edu</u> for questions and information.

The IRB only accepts forms posted at https://cws.auburn.edu/vpr/compliance/humansubjects/?Forms and submitted electronically.

Dear Ms. Bartholomew,

Your protocol entitled "Measuring Faculty Productivity: Toward a Unified Methodology" has received approval as "Exempt" under federal regulation 45 CFR 46.101(b)(4).

Official notice:

This e-mail serves as official notice that your protocol has been approved. A formal approval letter will not be sent unless you notify us that you need one. By accepting this approval, you also accept your responsibilities associated with this approval. Details of your responsibilities are attached. Please print and retain.

Consent documents:

Since you do not have to wait to for the return of any consent documents, please conduct your study at your convenience.

Expiration - Approval for three year period:

***Note that the policy for Exempt approvals is a three year approval. Therefore, your protocol will expire on September 28, 2017. Put that date on your calendar now. About three weeks before that time you will need to submit a renewal request.

When you have completed all research activities, have no plans to collect additional data and have destroyed all identifiable information as approved by the IRB, please notify this office via e-mail. A final report is no longer required.

If you have any questions, please let us know.

Best wishes for success with your research!

Susan